



## PROSPECTUS 2025/2026

**Lead. Heal. Innovate.**

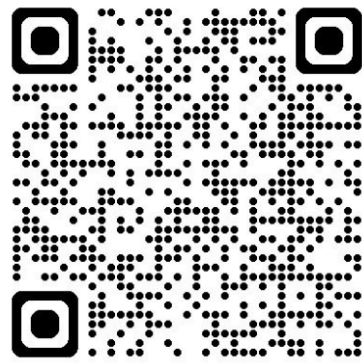
At SMU, we don't just educate—we equip students  
for impact across the continent and beyond.

**Your future in health sciences starts here.**



**SEFAKO MAKGATHO**  
HEALTH SCIENCES UNIVERSITY





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friend.

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## MISSION

SMU is a dedicated health sciences university providing professional training and education in a range of fields through excellence in teaching, learning, innovative research and community engagement.



## VISION

Transforming health services through excellence and innovation.



## MOTTO

'Knowledge for Quality Health Services'





# Who are we?

## When was SMU established?

SMU was established when the Minister of Higher Education, Science and Technology, Dr Blade Nzimande in terms of section 20 of the Higher Education Act 1997 (Act 101 of 1997) promulgated the Sefako Makgatho Health Sciences University (SMU) in the SA Government Gazette no: 37658 of 16 May 2014.

The promulgation followed the announcement made in 2011, by Minister Nzimande, when he announced his intention to separate Medunsa Campus Unit, from University of Limpopo. The minister's intention was based on the findings and recommendations of the task team that was established and led by Prof Malegapuru Makgoba, former Vice-Chancellor of University of Kwa-Zulu Natal (UKZN) and Dr Max Price, the former Vice-Chancellor of University of Cape Town (UCT).

## When did SMU open its doors?

The University opened its doors on 1 January 2015 after the Medunsa Campus was uncoupled from the University of Limpopo and incorporated into SMU.

## Which courses are offered at SMU?

SMU focuses on health and science courses as part of government plans to expand access to education and training opportunities for the youth, by increasing the number of young people in education, training and employment.

## Where is SMU located?

SMU is located in Ga-Rankuwa Township (next to Dr George Mukhari Academic Hospital).

**GPS Coordinates:**  
25°37'8"S 28°1'22"E

## Who is Sefako Makgatho?

SMU is named after a highly acclaimed politician, journalist, educationalist and theologian who championed the struggle for South Africa that is democratic, non-racist and equal.

## How do I apply to study at SMU?

Visit: [www.smu.ac.za](http://www.smu.ac.za)





# FAQ

## PROSPECTIVE STUDENT APPLICATIONS FREQUENTLY ASKED QUESTIONS

### When can I apply to study at SMU in 2026?

Applications open on Tuesday, 1 April 2025 and the closing dates are as follows:

- The closing date for the submission of the 2026 applications for all undergraduate qualifications is Thursday, 31 July 2025.

### How many qualifications/degrees can I apply for?

- You are allowed to apply for a maximum of two qualifications, first choice and second choice.

### What are the admission requirements?

- For information on admissions requirements and relevant school subjects, refer to [www.smu.ac.za](http://www.smu.ac.za), click under students and look for the following:
  - Admissions and selection rules for different Schools.
  - Undergraduate Prospectus 2026.

**PLEASE NOTE:** The University receives more applications than it can accommodate, and meeting admission requirements does not guarantee admission.

### How can I apply?

- You can apply online. However, online applications are currently limited to undergraduate qualifications for South African and International applicants who have written or are studying towards the National Senior Certificate (NSC) and Independent Examinations Board (IEB) certificate or studying at other South African Universities.

### How do I apply online? To apply online, you need:

- Access to the internet and a valid email address.
- To complete the Application Form accurately online.
- To specify the names of your first and second choice degrees (if applicable).
- Pay the R300 non-refundable application fee; and
- Upload the following documents: certified copies of your ID/passport; Grade 11/12 results; academic record (if you have attended other universities including SMU) and proof of payment of the non-refundable application fee.

### If I am an international student, how do I apply to study at SMU?

- All non-South African citizens and non-permanent residents must obtain a study permit before registering as students. Application for study permits should be



submitted to the South African Home Affairs, Consulate or High Commissioner in your country of residence/origin and should be in favour of Sefako Makgatho Health Sciences University (SMU). The study permit should be submitted during registration.

#### **How much is the application fee?**

- The application fee is R300 and is non-refundable.

#### **Where and how do I deposit the application fee?**

- Bank Name: Standard Bank
- Account Number: 071 244 395
- Account Name: Sefako Makgatho Health Sciences University
- Branch Number: 020 909

#### **PLEASE NOTE:**

- Use your ID as a Reference.
- Application without proof of payment and relevant documents will not be considered.

#### **What documents do I attach to the application form?**

- Certified copy of your ID or Birth Certificate.
- Certified copy of final Grade 11 results or mid-year Grade 12 results or National Senior Certificate (NSC)/Matric Certificate (if you have completed Grade 12/Matric).
- Official academic record(s) from previous university (ies) attended, including SMU (if applicable).

#### **Proof of application fee payment (copy of deposit slip).How do I know if my SMU application form has been received?**

- You will receive an SMS/email notification.

#### **When can I expect a response about the status of my application if I am in Grade 12?**

- Pre-selections will be done between September and October 2025, using your Grade 11 results (for those in Grade 12) and you will be informed about the outcome.

- The final selection will take place in January 2026, after the release of Grade 12/NSC results by the Department of Basic Education and Independent Examinations Board.
- There will be SMS and email notifications and/or telephone calls to applicants.
- You can also check the status of your application on [www.smu.ac.za](http://www.smu.ac.za) after the release of Grade 12.

#### **When can I expect a response about the outcome of my application if I have already passed Grade 12/Matric?**

- You can check the status of your application on the student portal ([www.smu.ac.za](http://www.smu.ac.za)).

#### **When is registration going to take place for the accepted applicants?**

- Successful applicants will be informed about registration details in January 2026.

#### **Can a study/admission offer be withdrawn?**

- Yes, the offer can be withdrawn if the information provided by the applicant is found to be untruthful after an admission offer has been made. The admission offer can be revoked immediately, and no further correspondence will be entered into with the applicant.

#### **How do I apply for SMU student residence/accommodation?**

- There is an option for residential application on the Application system.

**PLEASE NOTE:** there are limited places in university residence and admission to study at SMU does not guarantee a residence place. The places are awarded on a first come first served basis and the University is not obliged to provide a place in the residence.

#### **Does SMU consider late applications?**

- Unfortunately, late applications will not be considered.

#### **Where can I get more information about the application process?**

- Enquiries should be emailed to: [apply@smu.ac.za](mailto:apply@smu.ac.za) or on the website: [www.smu.ac.za](http://www.smu.ac.za).



## SCHOOL OF MEDICINE



### Bachelor of Medicine and Bachelor of Surgery (MBChB)

NATIONAL SR ACHIEVEMENT LEVEL	NSC - LEVEL OF ACHIEVEMENT	ADMISSION POINTS (APS)
7	Outstanding Achievement	(80 - 100%)
6	Meritorious Achievement	(70 - 79%)
5	Substantial Achievement	(60 - 69%)
4	Adequate Achievement	(50 - 59%)
3	Moderate Achievement	(40 - 49%)
2	Elementary Achievement	(30 - 39%)
1	Not achieved	(0 - 29%)

Admission points of 38 are required together with programme-specific admission requirements: An admission may be made at a much higher level than these minimum requirements

- <https://www.smu.ac.za/schools/medicine/medicine-undergraduate-admission-requirements/>
- Entry into this programme is very competitive.

SUBJECT	MINIMUM POINTS
Mathematics	6
Physical Sciences	6
Life Sciences	6
English	6
Additional Subject 1	5
Additional Subject 2	4
Life Orientation	5
<b>Total</b>	<b>38</b>

#### Duration

- Minimum: 6 years
- Maximum: 8 years

#### Career Opportunities

- Can work as a clinician/medical doctor and specialize in various medical disciplines.
- Can work in innovation and research.
- Can work as an academic or an administrator in the medical field.

## Bachelor of Medicine and Bachelor of Surgery Extended Curriculum (MBChB - ECP)

### Eligibility

- The Bachelor of Medicine and Bachelor of Surgery Extended Program (MBChB-ECP) is reserved for South African Black learners from Quintile 1 and 2 schools who have not previously been engaged in tertiary education and have not been able to get admission into the six-year SMU medicine degree program (MBChB). Applications that do not meet the above criteria are declined. Only 50 spaces are available on a competitive basis. After completing the one-year foundation program, students enter the mainstream SMU MBChB program. The following are the minimum entry requirements:

SUBJECT	MINIMUM POINTS
Physical Science	5
Life Sciences	5
Mathematics	5
English Language	5
Life Orientation	4
Additional Subject 1	4
Additional Subject 2	4
<b>Total</b>	<b>32</b>

## Diploma in Emergency Medical Care (DIP EMC)

### Requirements

For applicants who graduated when the symbol system was still in use, the requirements are as follows:

- Senior Certificate with (Matriculation exemption is a legal requirement, facilitated by the Matriculation Board of Universities South Africa, wherein students who do not meet the statutory minimum admission requirements to enter tertiary studies in public universities in South Africa apply for a certificate

of exemption.), or M-score of 10 and a minimum of an E symbol on Higher Grade or D symbol on Standard Grade pass for **English, Mathematics, Biology/Physiology and Physical Sciences**.

- National Certificate must have achieved a minimum pass of 60% for **English, Mathematics, Life Sciences and Physical Sciences**.
- National Senior Certificate with a Diploma endorsement must have the following subjects and minimum rating levels.
  - English: 3
  - Mathematics: 3
  - Life Sciences: 3
  - Physical Sciences: 3
  - Additional (1): 3
  - Additional (2): 3

**Total: Minimum of 18 points**

The applicant must pass the Medical Fitness and Physical Fitness Evaluations.

### Duration: 2 years

- A mid-level emergency care worker in EMS.
- Registration with the HPCSA as a Paramedic.
- Professional and personal development to a bachelor's degree in Emergency Medical Care (EMC).

## Higher Certificate in Emergency Medical Care (HCERT EMC)

### Requirements

For applicants who graduated when the symbol system was still in use, the requirements are as follows:

- Senior Certificate with a minimum of an E symbol on a Higher Grade or a D symbol on a Standard Grade pass for English Mathematics, Biology and/or Physical Sciences.
- National Certificate (Vocational) with a minimum pass of 60% for English, Mathematics, Life Sciences and/or Physical Sciences.



- National Senior Certificate with a Higher Certificate endorsement must have passed the following subjects and the specified minimum rating level.
    - English: 3
    - Mathematics: 3 or Mathematical Literacy: 4
    - Life Sciences: 3 and or /Physical Sciences: 3
    - Additional subject (1): 3
    - Additional subject (2): 3
- Total: Minimum 15 points**

The applicant must pass the Medical Fitness and Physical Fitness Evaluations.

#### Duration: 1 year

- An entry-level emergency care worker in EMS.
- Registration with the HPCSA as an Emergency Care Assistant (ECA).
- Professional and personal development to a Diploma in EMC and a bachelor's degree in EMC.

#### Bachelor of Diagnostic Radiography (B RAD)

NATIONAL SR ACHIEVEMENT LEVEL	NSC - LEVEL OF ACHIEVEMENT	ADMISSION POINTS (APS)
7	Outstanding Achievement	(80 - 100%)
6	Meritorious Achievement	(70 - 79%)
5	Substantial Achievement	(60 - 69%)
4	Adequate Achievement	(50 - 59%)
3	Moderate Achievement	(40 - 49%)
2	Elementary Achievement	(30 - 39%)
1	Not achieved	(0 - 29%)

#### Requirements

- National senior certificate (NSC) for Degree purposes with (Mathematics, Physical Science, Life Science and English) all at a minimum score of 4.
- Candidates must also meet the University admission criteria.

#### A minimum admission point of 4 in each of the following subjects is required:

- Mathematics
- Physical Sciences
- Life Sciences
- English

**Total minimum** admission point score = 16

**Remaining subjects:** Life Orientation: 3 and others: 6

#### Minimum: 4 years | Maximum: 6 years

Clinical training is done at accredited hospitals in Gauteng, Limpopo and North West provinces.

#### Career Advancement

The following are some of the careers in this field:

- Ultrasonography
- Mammography
- Radiotherapy
- Nuclear Medicine
- Honours (specializing in Computed Tomography, MRI etc.)
- Masters
- PhD

#### Career Opportunities

The following are the environments where career opportunities are available:

- Public hospitals
- Private hospitals
- Mining industry
- Radiography Education
- Self-employment
- Corporate (Marketing App Specialist).



**Bachelor of Dental Surgery (BDS), Bachelor of Dental Therapy (BDT), Bachelor of Oral Hygiene (BOH).**

**PLEASE NOTE:** For applicants with qualification/partial qualifications, different requirements will apply. Please get in touch with the School of Dentistry for more information at 012 521 4803.

### Bachelor of Dental Surgery (BDS)

SUBJECT	MINIMUM POINTS
Mathematics	6
Physical Sciences	6
Life Sciences	6
English	5
Additional Subject 1	5
Additional Subject 2	4
Life Orientation	5
<b>Total</b>	<b>37</b>

**Duration: 5 Years**

### Career Opportunities

- Dentists' work ranges from the prevention of tooth decay, and preparation and filling of cavities to highly intricate tooth reconstruction and realignment procedures, and exciting methods to perfect the appearance of the mouth, teeth, and surrounding tissues.
- Dentists can work in private practice, public dental oral health services and academic dentistry.
- Dentists can become specialists in oral surgery, orthodontics, perio and oral medicine, oral pathology, prosthodontics, and community dentistry.



## Bachelor of Dental Therapy (BDT)

### National Senior Certificate (NSC)

SUBJECT	MINIMUM POINTS
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Additional 2 Subjects	4 each
Life Orientation	4
<b>Total</b>	<b>28</b>

**Duration: 3 years**

#### Career Opportunities:

- A Dental Therapist performs all the basic procedures, e.g., tooth extractions, cleaning and polishing teeth and x-rays.
- He/she can work in private practice, public dental services, and academic dentistry.

### Criteria for selection of applicants with completed 1st year BSc I degree courses or equivalent (SMU full BSc I; MBChB I and BSc ECP II course holders)

Two top students with completed 1st year BSc or equivalent courses at SMU will after application be afforded an opportunity to enrol into BDS I, if space is available. The combined average percentage of all modules will be used to determine the best one student. In case of BSc - ECP II applicants, the average scores of modules done in both years (Year 1 and 2) will be considered. Only applicants who obtain a minimum of three distinctions and an overall average of 75% and above for the year will be considered. However, the requirements might be higher as only two (2) space are available, and selection will be on a competitive basis.

### Criteria for foreign nationals

A relevant matriculation or examination results that qualifies enrolment into a degree program (for SADC nationals from SADC countries not offering dentistry), with an APS to be determined by the enrolment committee on basis of Table 2).

The applicants must include a matric exemption certificate issued by South African Qualification Authority (SAQA) as well as proof of Identification (ID document or passport).

## Bachelor of Oral Hygiene (BOH)

### National Senior Certificate (NSC)

SUBJECT	MINIMUM POINTS
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Additional 2 Subjects	4 each
Life Orientation	4
<b>Total</b>	<b>28</b>

SUBJECT	MINIMUM POINTS
Mathematics Literacy	7
Physical Sciences	4
Life Sciences	4
English	4
Additional 2 Subjects	4 each
Life Orientation	4
<b>Total</b>	<b>31</b>

**Duration: 3 years**

#### Career Opportunities

- An Oral Hygienist is trained to clean and polish teeth, take x-rays and preventative procedures, including health promotions.
- They can work in private practice, public dental services, and academic dentistry.



### Online Higher Certificate in Vaccinology [HCERT (VACC)] (SCV01)

#### About the HCert (Vacc) qualification

The HCert (Vacc) is designed to equip healthcare workers (HCWs) with the theoretical knowledge and practical expertise necessary for running an up-to-date clinic offering vaccination services. The HCert (Vacc) is registered on the National Qualifications Framework at Level 5, with a total of 120 credits.

- **Minimum admission requirements:** Registered General Nurse and Midwife with the SA Nursing Council, or a 3-year qualification in health sciences (i.e. in which training in vaccinating is included) from a tertiary institution registered with the Health Professions Council of South Africa.
- **Selection criteria:** Priority will be given to in-service HCWs who are currently working within the field of vaccination, or who are planning to work within this field. Applicants will be required to write a motivation explaining why they should be accepted for this programme.

**Duration minimum: 1 year**

**Maximum duration: 2 years**

#### Registration

- Students must register for the academic year before the closing date, as specified in the SMU General Calendar.

#### Curriculum

- The programme is divided into 2 blocks consisting of 11 modules.
  - The first block consists of Modules 1 to 5 and a draft Portfolio of Vaccinology Theory and Practice for formative assessment.
  - The second block consists of Modules 6 to 11 and includes practical assignments with formative assessments of practice, a certificate of competence and a final Portfolio of Vaccinology Theory and Practice for the End of Year Summative Assessment.



<b>BLOCK 1</b>	<b>ENTIRELY ONLINE</b>	<b>CREDITS</b>
<b>Module 1</b>	Introduction to Human Infectious Disease Immunology	<b>4</b>
<b>Module 2</b>	Introduction to vaccinology	<b>4</b>
<b>Module 3</b>	Introduction to vaccine manufacturing and distribution	<b>4</b>
<b>Module 4</b>	Introduction to the Expanded Programme on Immunisation of South Africa (EPI-SA)	<b>4</b>
<b>Module 5</b>	Introduction to the epidemiology of vaccine preventable diseases and the corresponding vaccines used within the EPI	<b>32</b>
<b>FORMATIVE ASSESSMENT: DRAFT PORTFOLIO OF VACCINOLOGY THEORY AND PRACTICE</b>		
<b>BLOCK 2</b>	<b>Combined online teaching with practical assignments</b>	
Module 6	EPI vaccination schedules and strategies in South Africa	12
Module 7	Introduction to Cold Chain Management	12
Module 8	Introduction to the safe administration of vaccines	12
Module 9	Introduction to adverse events following immunisation	12
Module 10	Introduction to advocacy, communication, and social mobilisation to increase vaccination uptake	12
Module 11	Monitoring and evaluation of EPI-SA	12
<b>SUMMATIVE ASSESSMENT: FINAL PORTFOLIO OF VACCINOLOGY THEORY AND PRACTICE</b>		
<b>Total</b>		<b>120</b>

### Recognition of prior learning

Modules 6 to 11 have practical assignments which are based on vaccination practices. Students who are already competent in vaccination practices and can produce evidence of this competence will be able to submit this evidence and thus be exempt from completing these assignments. Their supervisor/manager/employer will be required to complete and sign a certificate of practice for each specific task, and these certificates will form part of the Portfolio of Vaccinology Theory and Practice.

All students, even those with Recognition of Prior Learning in practical skills, must attend the virtual "communication" component of the practicals using Blackboard Ultra Collaborate. This is a mandatory part of the course to ensure everyone develops essential communication skills relevant to vaccination practices, regardless of their prior experience.

### Why should you enrol in the HCert (Vacc)?

- All HCert (Vacc) alumni are given permanent online access to updated course materials at no cost to enable them to keep up to date with the latest developments in EPI-SA.
- Qualified HCWs will be able to promote vaccination with confidence, which will in turn increase public confidence in vaccination, and thereby increase vaccination uptake.
- The HCert (Vacc) qualification is approved by the Department of Higher Education and Training and the Council for Higher Education and is accredited by the South African Qualifications Authority.

### Funding

Funding is available upon application, to cover student registration and tuition fees. While HCWs employed in the public sector are prioritised, HCWs employed in the private sector may also apply for funding, which will be dependent on the amount of funding available.

### Contact information

Junior Lecturer: Ms Nontobeko Shabangu

Tel: 012 521 4044

Email: [nontobeko.shabangu@smu.ac.za](mailto:nontobeko.shabangu@smu.ac.za) or [info@savic.ac.za](mailto:info@savic.ac.za) or <http://savac.ac.za/>

<https://www.smu.ac.za/schools/pharmacy/school-of-pharmacy-academic-programmes/>

## Bachelor of Pharmacy (BPharm)

### About the BPharm Degree

The BPharm at SMU follows an integrated, thematic, hybrid problem-based modular method of instruction and thus has a limited number of places.

### National Senior Certificate (NSC) Applicants

Applicants require the following minimum Admission Point Score (APS).

The minimum point score does not guarantee admission.

**Table 1: Minimum APS score**

SUBJECT	MINIMUM POINTS
Mathematics	5
Physical Sciences	5
Life Sciences	5
English	5
Additional Subject 1: preferably Accounting <i>and</i>	4
Additional Subject 2: Economics	4
Life Orientation	4
<b>Total</b>	<b>32</b>

### APS Calculator

**Table 2: APS point/score per percentage**

MATRIC SUBJECT SYMBOL/MARK RECEIVED IN MATRIC EXAM (APS %)	APS (Admission Point Score)
A. 80 – 100%	7
B. 70 – 79%	6
C. 60 – 69%	5
D. 50 – 59%	4
E. 40 – 49%	3
F. 30 – 39%	2
G. 0 - 29%	1

### Applications will be considered from candidates who have, or are about to receive:

- A matriculation certificate from a Matriculation Board
- Certificate of exemption from the matriculation examination granted by the Matriculation Board/ Universities South Africa.
- Candidates will be required to have passed these major subjects: Mathematics, Physical Sciences, Life Sciences and English with a minimum level of 5 each at Matric level and indicate BPharm as their first choice.
- The BPharm Student Selection Committee at SMU screens all candidates who comply with the above criteria.
- Shortlisting is based on the academic results (from the maximum results) to identify suitable candidates for admission and provisional admission.
- Due to a lack of capacity, there are limitations in the number of intakes; some applicants may not be selected even if they meet the minimum requirements.
- The screening will have to be based on the National Demographic profile of the country.

### Non-South Africans should obtain the following:

- There is a limited intake of candidates for A-Levels in the following subjects: Mathematics, Physical Science, Biology & English, with symbols a minimum symbol of C.
- A matriculation exemption certificate from the South African Matriculation Board/University South Africa (USAF) is required.

### Mature Age applicants

Applicants who have completed appropriate training within the requirements of the National Qualifications Framework will be considered (e.g. formally trained pharmacy assistants, pharmacy technicians) if they have a matriculation certificate with the following subjects: Mathematics, Life Sciences, Physical Sciences and English with a minimum APS level of 5 per subject.



### Graduates

- (i) There is a limited intake of Graduates with Health Sciences/BSc degrees who will be considered for enrolment into the First Year. Mark obtained during the degree will be scored according to the table 3:

**Table 3: Points awarded for scores on the academic transcript**

PERCENTAGE OBTAINED	POINTS
>75	24
70 - 74	16
65 - 69	12
60 - 64	8
55 - 59	4
<54	0

- (ii) Points are allocated according to the above table for all courses. The points will be summed and divided by the number of courses.

### The process of the calculation is as follows

- Each subject is awarded a score based on the percentage achieved as per the table below.
- The percentage will be rounded off to the nearest decimal.
- In the event a subject has been completed as a supplementary result, the score awarded will be zero.
- If the year of study is repeated or a subject is repeated in a subsequent year of study, all attempts at the subject are scored and each counts as a course for this calculation.
- These are then added together and divided by the number of subjects included.
- The smallest score which will be considered eligible is 12.
- Candidates with a minimum of 12 points qualify for the selection process.
- The time to complete the degree is also considered. A three or four-year Health Sciences/BSc completed in the minimum time: two additional credits (+2)
- Honours Degree: one additional credit if achieved in minimum time (+3).
- Honours Degree: one additional credit if achieved in minimum time without distinction (+2).

- Master's Degree: one additional credit if achieved in minimum time with distinction (+2).
- Master's Degree: one additional credit if achieved in minimum time without distinction (+1)
- Doctorate (+2)

### Transfers from SMU and/or other universities

- A limited number of applicants with incomplete Health Sciences/BSc degrees will be considered. from the Matric and the performance in the first year of BSc degree/Health Sciences degree.
- Selection is on a competitive basis and a student's average mark should be 65% and above.
- The applicant should have a matriculation certificate in the following subjects: Mathematics, Life Sciences, Physical Sciences and English with a minimum APS level of 5 per subject.
- Each application will be considered by the Selection Committee and ranked based on their academic outcomes.

### Selection Process

- The BPharm Selection Committee may screen all candidates who comply with the selection requirements and submit via the Student Enrolment office.

### Final selection and the number of spaces are predetermined by the Office of Institutional Planning annually, and will be based on the following distribution:

- Successful applicants will be admitted into the year level.
- 90 % of the students comprises of:
  - Pre-selected students are now given substantive offers on the grounds of either having maintained their performance in the SMU Admission score.
  - Students selected from the remaining pool of applicants from other schools.
- 4 % who have completed their first degree at SMU, this includes students from other disciplines. Selection will be based on a calculation of points for each symbol.
- 4 % of the students who have excelled in BSc or equivalent first-year courses at SMU.
- 2 % of the students who have completed a first degree at another University.

### Registration with the South African Pharmacy Council (SAPC)

All students admitted to the first year of study must register with the South Africa Pharmacy Council before 31 March of the relevant year. Registration fee is determined by the South African Pharmacy Council. Please contact the School of Pharmacy for further information.

### Internship

After qualification, graduates must undertake one year of an internship, during which they must satisfactorily complete a pre-registration examination for entry-level pharmacists. They are then required to complete one year in the public sector as a community service pharmacist before proceeding to full registration as a pharmacist.

**PLEASE NOTE:** These rules must comply with the proposed regulations of the South African Pharmacy Council as promulgated in terms of the Pharmacy Act, as amended.

- Honours Degree: one additional credit if achieved in minimum time without distinction (+2).
- Master's Degree: one additional credit if achieved in minimum time with distinction (+2).
- Master's Degree: one additional credit if achieved in minimum time without distinction (+1)
- Doctorate (+2)

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### Selection Process

- The BPharm Selection Committee may screen all candidates who comply with the selection requirements and submit via the Student Enrolment office.

### Final selection and the number of spaces are predetermined by the Office of Institutional Planning annually, and will be based on the following distribution:

- Successful applicants will be admitted into the year level.
- 90 % of the students comprises of:
  - Pre-selected students are now given substantive offers on the grounds of either having maintained their performance in the SMU Admission score.
  - Students selected from the remaining pool of applicants from other schools.
- 4 % who have completed their first degree at SMU, this includes students from other disciplines. Selection will be based on a calculation of points for each symbol.

### Curriculum

- Duration of the programme: 4 years
- The BPharm curriculum will be updated continuously to reflect statutory requirements.
- Teaching and learning methods include small group tutorials, site visits, workshops, laboratory practicals and experiential learning via blended learning.



BPharm I		
<b>Semester 1</b>		
Module 1	Introduction to Pharmacy	MPIT011
Module 2	From atoms to medicines	MATO011
Module 3	Biopharmaceutics, pharmacokinetics, and pharmacodynamics	MPHR012
<b>Semester 2</b>		
Module 4	Microorganisms, man, and medicines	MPMM012
Module 5	Nutrition and gastroenterology	MPMB012
Year Course	English for Health Sciences	MEHS010

BPharm II		
<b>Semester 1</b>		
Module 1	Principles and practice of pharmaceutical manufacturing	MPPP021
Module 2	Industrial pharmacy practice	MPIP021
Module 3	Industrial pharmacy practice-based learning	MPCB021
<b>Semester 2</b>		
Module 4	Cardiovascular pharmacy	MPCA022
Module 5	Respiratory system, ear, and eye	MPRE022
Module 6	Primary healthcare practice-based learning	MPPH022

BPharm III		
<b>Semester 1</b>		
Module 1	Sterile pharmaceutical products	MPMC031
Module 2	Community pharmacy practice	MPMA031
Module 3	Modern technologies in healthcare	MPMB031
<b>Semester 2</b>		
Module 4	Endocrine and reproductive pharmacy	MPMB032
Module 5	Musculoskeletal, skin conditions and pain management	MPMC032
Module 6	Community pharmacy practice-based learning	MPMA032

BPharm IV		
<b>Semester 1</b>		
Module 1	Neurological and psychiatric pharmacy	MPMB041
Module 2	Hospital pharmacy practice	MPMA041
Module 3	Specialised pharmacy	MPMC041
<b>Semester 2</b>		
Module 4	First aid	MPMA042
Module 5	Hospital-based pharmaceutical care	MPMB042
Module 6	Advanced research methodology and project	MPMR040
Module 7	Hospital pharmacy practice-based learning	MPMC042

## SCHOOL OF HEALTH CARE SCIENCES

### Bachelor of Nursing and Midwifery (BNAM)

**Duration: 4 years**

#### Requirements

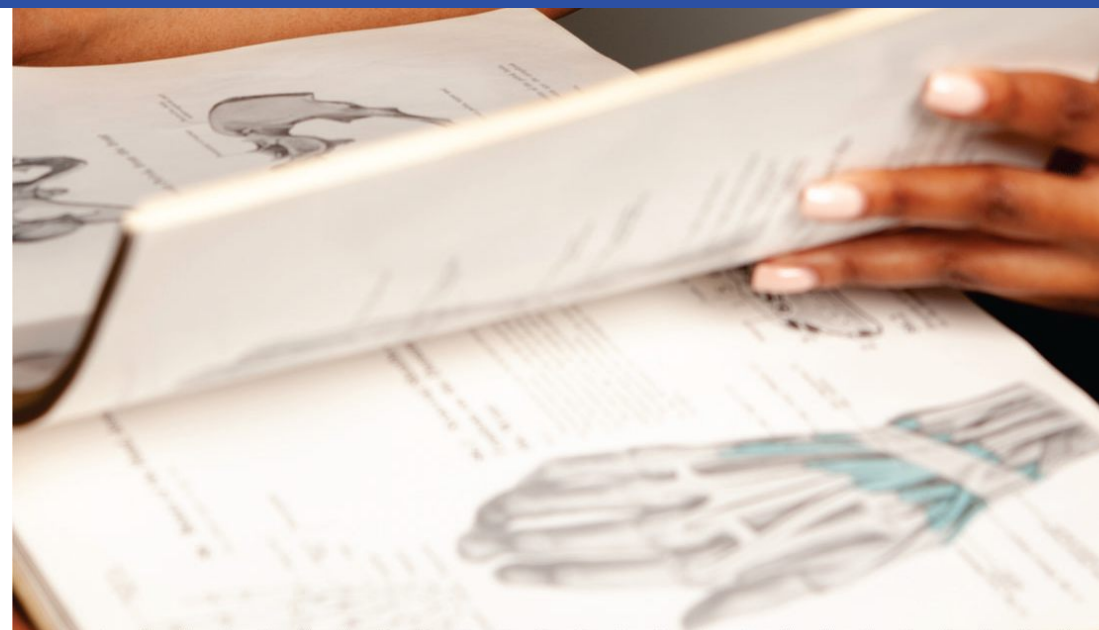
- Old matric grading
- Matric exemption with the following subjects: Mathematics, Physical Science, Biology, and English (Symbol C on higher grade or D on Standard grade)
- New matric grading
- Mathematics, Physical Science at level 4; Life Sciences, and English at level 5 minimum.

**Total Combined APS of 18**

SUBJECT	MINIMUM POINTS
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Additional Subject 1	4
Additional Subject 2	3
Life Orientation	3
<b>Total</b>	<b>26</b>

#### Career Opportunities

At the end of the programme, the nurses have a professional role in patient care which includes General Nursing Science and Midwifery allowing them to work at a public or private hospital, primary health care facilities as well as in the corporate spaces. Further career opportunities include specialisation in different clinical programmes such as Community Health Nursing, Primary Health Care Nursing, Psychiatric nursing science, Critical Care Nursing, Nursing Education, Health Service Management and Research.



### Bachelor of Occupational Therapy (BOCCTHER)

- Occupational Therapy is a profession that enables people of all age groups to perform everyday activities that are important to them. This profession promotes people's health and well-being occupation through activities that may include daily life activities, health management, rest and sleep, education, work play, leisure, and social participation.
- The occupational therapist helps clients to regain or develop new skills so that they can live a meaningful life again.
- Helping people of all age groups to perform ordinary, everyday activities is especially important when people are ill, injured or living with a disability.
- In occupational therapy, the whole person is important. This means that physical, social, emotional, and mental factors are taken into consideration.

### Is Occupational Therapy the career for you?

Yes, if you:

- Enjoy working with disabled and ill people.
- Cares about the well-being of others' lives.
- Like to deal with challenges in a new and creative way.
- Want others to help themselves by improving the quality of their lives.
- Likes solving problems.

### What kind of settings do OTs work in?

These are only a few examples:

- People at home and work environments.
- Clinics and hospitals.
- Work with disabled children at schools.
- Helping mentally ill people cope with life.

### Occupational Therapists can become consultants to:

- Industry (Mines)
- Lawyers (medico-legal)
- Architects and urban/town planners

### What do you need to be admitted to the Occupational Therapy degree at SMU?

#### The minimum admission requirements

SUBJECT	MINIMUM POINTS
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Additional Subject 1	3
Additional Subject 2	3
Life Orientation	3
<b>Total</b>	<b>25</b>

- The (B. Occ Ther.) degree is a full-time 4-year course. Upon completion of this degree, the candidate must register with the Health Professions Council of South Africa (HPCSA).
- Afterwards, the student may proceed to register for postgraduate studies (master's and then a Doctoral degree).
- There are four professional modules that the student registers for throughout the training. These include the following:

#### - Intervention Theory

The student learns about the methods used to treat ill and disabled persons.

#### - Therapeutic Media

These are the unique methods and activities used by OTs to enable ill and disabled persons to adapt to the environment. Students learn a variety of activities such as woodwork, gardening, stress management and life skills. Students also learn to adapt to these activities using knowledge from other subjects such as kinesiology, work-study, and ergonomics. In addition, students learn to use equipment and tools in OT practice.

#### - Occupational Therapy Applied

This module includes clinical practical work where the students learn to treat the clients and enable persons with disabilities to function independently. Practical experience includes exposure to patients and clients of all age groups in general, hospitals, psychiatric institutions, special schools, and the community. Students are exposed to clients in the community from their first year of study.

Other subjects, which form part of the course are Anatomy, Biophysics, Clinical Sciences, Physiology, Psychology and English.

#### - Fundamentals of Occupational Therapy

In this module, the student learns about the philosophy of OT, frames of reference in OT practice, ethics, and management of OT services.



### Why study Occupational Therapy at SMU?

Because SMU Students are exposed to:

- Different communities.
- Diverse cultures.
- The diversity of clients in different settings.
- Primary health care.

Our curriculum will equip the newly qualified OT to be competitive across the globe and function in any practice area, at all three levels of health care (community, district, tertiary institutions, and academic hospitals), collaborating with individuals and groups of clients.

### Bachelor of Science in Physiotherapy (BSc Physio)

#### Requirements

**Matric/National Senior Certificate:**

SUBJECT	MINIMUM POINTS
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Additional Subject 1	4
Additional Subject 2	4
Life Orientation	4
<b>Total</b>	<b>28</b>

**Minimum Duration: 4 years**

#### Career Opportunities

- A Physiotherapist can also be self-employed (private practice).
- Physiotherapy is an essential health service within the health care profession and applies to all aspects of health care.
- Physiotherapists assess, treat, and prevent human movement disorders, pain, and dysfunction to optimise normal function at home, at work and in communities for adults and children.

- Physiotherapists also play a pivotal role in community, industry, and school-related health promotion for clients of all age groups.
- Various hands-on treatment methods (such as mobilization, manipulation, and massage), physical and mechanical modalities and specifically designed exercise programmes are used in the assessment and treatment of patients.
- Numerous local and international employment opportunities are available for Physiotherapists. The following are some of the settings where Physiotherapists are often employed:
  - Public and private hospitals; clinics and in private practice
  - Community health care centres
  - Day-care centres, crèches, and schools for children with special needs
  - Nursing homes and centres for people with physical disabilities
  - Sports centres and sports teams
  - Tertiary training institutions, research units and occupational health units

### Bachelor of Audiology (B. AUD01)

A candidate must comply with the conditions and meet the selection criteria as determined by the Department of Speech-Language Pathology and Audiology.

SUBJECT	MINIMUM POINTS
Mathematics	4
English	4
Life Sciences	4
Any Home Language or First Additional	4
Life Orientation	3
Additional 2 Subjects	3 each
<b>Total</b>	<b>25</b>

#### Career Opportunities

According to the Professional Board for Speech, Language and Hearing Professions, an Audiologist is involved in the prevention, identification, assessment, and treatment of individuals with communication disorders. The Audiologist is, furthermore, involved in the counselling process of the individual with communication disorders.

- The Audiologist is involved in the prevention, identification, assessment, and treatment of individuals with hearing and/or balance disorders. Additionally, this health practice is also involved in the counselling process of the individual with a hearing disorder and consultation with the other professionals involved in the treatment of the patient and researching communication disorders.

#### **The audiologist treats individuals with hearing disorders presenting with:**

- Organic disorders of the auditory system as well as the balance system.
- Functional hearing disorders.
- Central auditory processing disorders.
- Developmental or acquired disorders of language and language processing caused by hearing loss involving oral, written and/ or graphic modes of communication as well as sign language and others.

The Audiologist treats patients in a variety of settings ranging from private practice, private hospitals, government hospitals, rural clinics, tertiary institutions, schools, industries communities and home environments.

#### **General**

Students are also required to observe at hospitals, private practices and/or clinics regarding the Audiologist's scope of practice before the initial selection is done. For practical reasons, only a limited number of applicants can be admitted to the degree programme.

#### **Bachelor of Speech-Language Pathology**

A candidate must comply with the conditions and meet the selection criteria as determined by the Department of Speech-Language Pathology and Audiology.

<b>SUBJECT</b>	<b>MINIMUM POINTS</b>
Mathematics	4
English	4
Life Sciences	4
Any Home Language or First Additional	4
Life Orientation	3
Additional 2 Subjects	3 each
<b>Total</b>	<b>25</b>

#### **Career Opportunities**

According to the Professional Board for Speech, Language and Hearing Professions, the speech language pathologist engages in the prevention, identification, assessment, and treatment of individuals with communication disorders. The speech-language therapist will, furthermore, be involved in the counselling process of the individual with communication disorders.

#### **The Speech-Language Pathologist assess, diagnose, and treat individuals with a wide range of communication, speech, language, and swallowing disorders. Their scope of practice includes:**

- Speech Disorders: Management of developmental or acquired speech disorders, including motor speech impairments resulting from strokes or functional abnormalities.
- Feeding and Swallowing Disorders: Evaluation and treatment of both developmental and acquired feeding and swallowing difficulties.
- Prevention, Assessment, and Treatment: Identification, assessment, and intervention for individuals with speech, language, voice, feeding, and swallowing disorders.
- Counselling and Consultation: Providing counselling to individuals with communication disorders and collaborating with other healthcare professionals involved in patient care.
- Research and Advancements: Conducting research on communication disorders to enhance treatment approaches and evidence-based practice.

The Speech Language Pathologist treats patients in a variety of settings ranging from private practice, private hospitals, government hospitals, rural clinics, tertiary institutions, schools, industries communities and home environments.

#### **General**

Students are also required to observe at hospitals, private practices and/or clinics regarding the speech-language pathology scope of practice before the initial selection is done. For practical reasons, only a limited number of applicants can be admitted to the degree programme.

## Bachelor of Science in Dietetics (BSc Dietetics)

### Requirements

Applicants with the national senior certificate should have the following minimum admission point scores (APS):

#### National Senior Certificate (NSC)

SUBJECT	MINIMUM POINTS
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Additional Subject 1	3
Additional Subject 2	3
Life Orientation	3
<b>Total</b>	<b>25</b>

Applicants who have completed grade 12, senior certificates, with full university exemption before 2008 admission requirements are as follows:

- **Duration:** 4 years, including thirty-four weeks of integrated internship, of which twenty-three weeks are continuous during the fourth year of study.

SUBJECT	HG	SG	POINTS
Mathematics	D	C	4
Physical Sciences	D	C	4
Life Science	D	C	4
English	D	C	4
Additional Subject 1	E	D	3
Additional Subject 2	E	D	3

### What is a Dietitian?

A qualified Dietitian is a health professional registered with the Health Professions Council of South Africa (HPCSA). It is a profession that applies the science of food and nutrition to promote the health and development of individuals, groups, communities, and populations at large.

### Community Services

Upon completion of the training, a student is required to complete one year of community service.

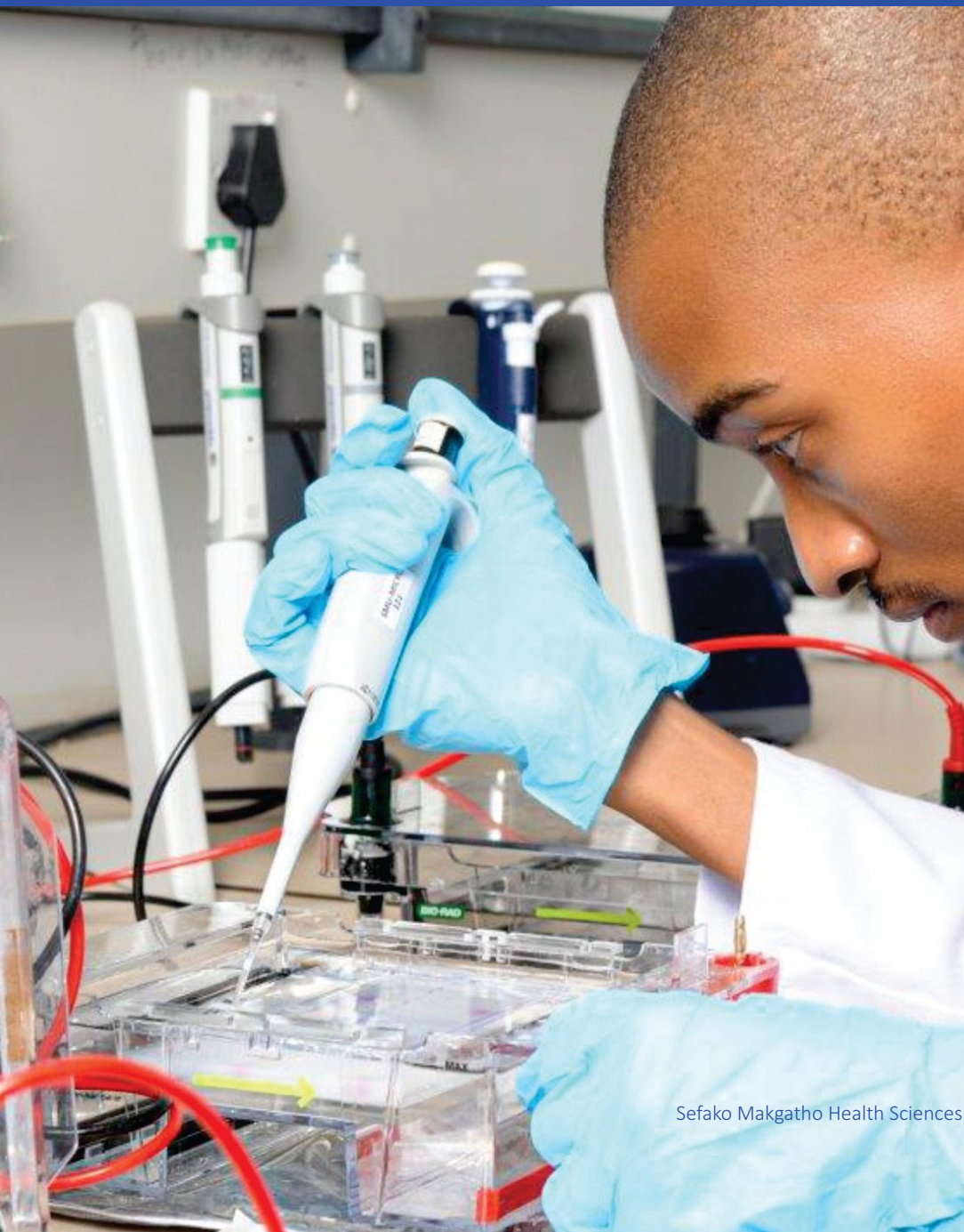
### Career Opportunities

Dietitians work wherever nutrition expertise is needed and participate in the planning and management of nutrition-related services.

### Examples of career opportunities

- Hospitals and health care centres where nutritional care for individual patients who need specialised nutritional support and therapeutic diets.
- Medical and pharmaceutical companies which manufacture highly specialized nutrition products.
- Food services and catering companies, where nutritional expertise is important in food service management, including therapeutic nutrition.
- Dietitians may have their private practice, where patients receive individualised dietary care.





## Bachelor of Science (BSc)

SUBJECT	MINIMUM POINTS
Mathematics	5
Physical Sciences	4
Life Sciences	4
English	4
Any two other NSC subjects with a minimum NSC score of 4 each.	

## BSc-ECP (Bachelor of Science - Extended Curriculum Programme)

SUBJECT	MINIMUM POINTS
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Any two other NSC subjects with a minimum NSC score of 4 each.	

The curriculum for the BSc-ECP Programme shall extend over four years.

### Chemistry and Chemical Technology

The study of the composition, structure and properties of matter and the changes it undergoes. The chemical industry in South Africa is relatively large, absorbing large numbers of graduates into academic institutions and pharmaceutical, mining, manufacturing, government, and private laboratories.

### Biochemistry and Chemical Technology

Teaching, research, quality control, sales production, research, and development, agricultural/ crop development, pharmaceuticals, water treatment, food industries,

biosafety, and the environment as well as industries transformation of raw material using chemical and biochemical technology.

### **Mathematics and Applied Mathematics**

- Teaching, research engineering, information and communications technology, computer programming, system analysis & operational functioning.
- Some career opportunities are Educators, Lecturers, Education Specialists, Data Analysts, Data Scientists, Telecommunication, Researchers and Scientists.
- Some possible employers include Banks, Financial Institutions, Businesses, Universities, Schools, Education Departments, ICT Companies, and Research and Development Centres.

### **Statistics and Operations Research**

- The scope of expertise developed includes (but is not limited to) applications in teaching, research, consulting, financial institutions, census offices, market research organizations, and all other industries. Statistics experts attract relatively high salaries. There are also possibilities for launching private consulting agencies.

### **Computer Science**

This is a fast-growing industry with highly competitive remuneration. Opportunities exist for:

- Programme and system analysts,
- System designer,
- Database managers,
- Operation managers,
- Project managers
- Network specialists.
- Information and communications technology
- Computer programming.
- Software testing.

### **Physiology**

Academic opportunities exist in medical faculties for lecturing and research. Physiologists are also in demand in pharmaceutical companies, biotechnology, and various medical disciplines.

### **Psychology**

Has application to careers in a broad spectrum of settings ranging from schools, clinics, churches, community service organisations, hospitals rehabilitation centres, universities, education departments, the HSRC, SANDF, Department of Labour, commerce, industry, and private practice.

### **Physics**

Career opportunities include teaching, research, medical physics, nuclear physics, physical engineering, and industry. Some of the fields include acoustics, astronomy, astrophysics, geophysics, vacuum science, thin film technology, environment, material sciences, technicians, and software designs.

### **Biology and Environmental Sciences**

Nature conversation bodies; (natural, provincial, and private); education (primary to tertiary); government departments (agriculture, forestry, sea fisheries, water affairs and environmental affairs), medical and veterinary laboratories, private sector (industry, environmental impact assessments; pharmaceutical companies).



# GET TO KNOW THE SERVICES OFFERED AT SMU

As you step into your first year at Sefako Makgatho Health Sciences University (SMU), we know that it's important for you to feel supported, informed, and ready to make the most of your time here. The next few pages will guide you through the wealth of services and resources available to you as an SMU student.

From academic support and career services to wellness programmes and student activities, SMU is dedicated to ensuring you have everything you need to succeed. Whether it's advice on managing your studies, engaging with your peers, or taking care of your health, you'll find all the information you need right here. We invite you to explore the full range of services designed to enhance your academic journey and personal growth.

So, flip through the following pages and discover the resources waiting for you. Take note of the services that will help you thrive, from personal development and support to making your campus life vibrant and fulfilling. This is just the beginning of a transformative experience – we're excited to see you make your mark at SMU.



## ACADEMIC LITERACY & SCIENCE COMMUNICATION

At SMU, we understand that academic success goes beyond just mastering content — it's about effectively communicating ideas and engaging with diverse text genres. The Academic Literacy & Science Communication programme is designed to equip students with the essential skills to thrive in their academic journey. Through targeted support and development in reading, writing, research, and presentation, we aim to empower you with the tools to excel in all forms of academic communication. Whether you're preparing for your first presentation, developing research protocols, or refining your writing, our programme ensures you're prepared for success, enhancing both your academic and professional future.

### Services Rendered

- Reading (Variety of text genres) and writing skills (All forms of writing required at SMU).
- Online reading and writing proficiency (Pearson).
- Presentation skills (Group and individual).
- Research and protocol writing.
- Raising students' awareness of academic language and its use.
- Empowering students with Cognitive Academic Language Proficiency (CALP) and Basic Interpersonal Communication Skills (BICS).

### Physical Address

BMS, Second Floor  
Room No. N216

### Student Consultations Hours

Monday – Friday: 13h00 - 14h00

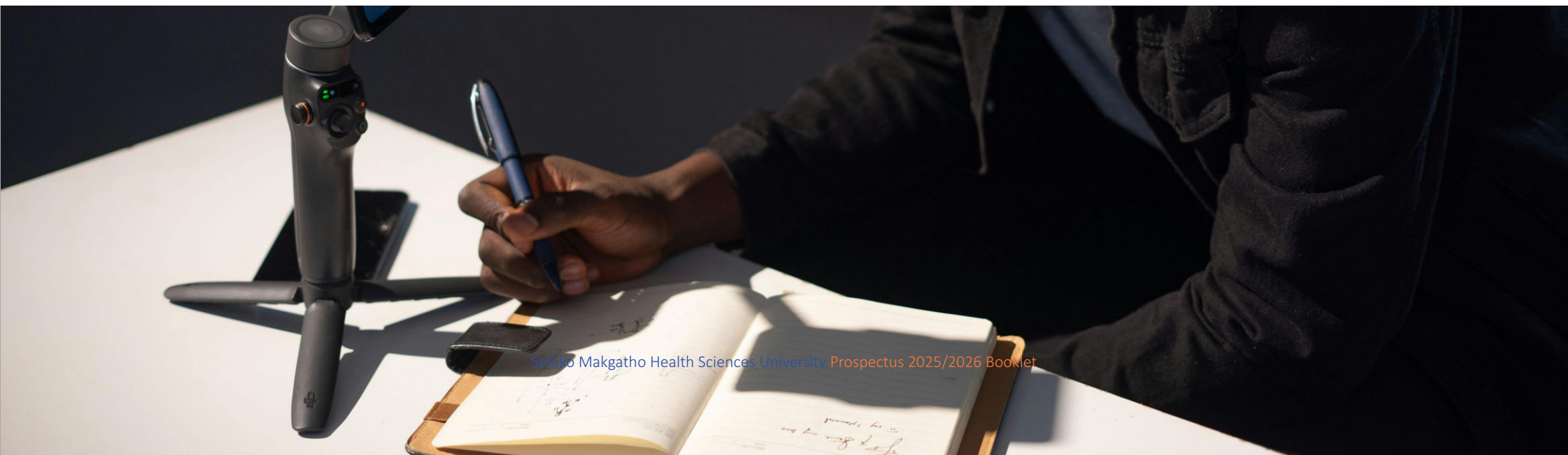
### Contact Details

Email: [edwin.seleka@smu.ac.za](mailto:edwin.seleka@smu.ac.za)

Email: [juliet.ratsoana@smu.ac.za](mailto:juliet.ratsoana@smu.ac.za)

### Staff Members

- Dr M.E. Seleka: Head of Discipline
- Mrs J.R. Ratsoana: Secretary
- Dr P. Nair: Senior Lecturer
- Dr V. Hungwe: Senior Lecturer
- Dr B.G. Marutla: Senior Lecturer
- Mr G. Nkgadima: Lecturer
- Mr J.T. Mamabolo: Lecturer





The Advocacy & Diversity Unit, part of the Student Affairs Directorate, collaborates closely with SMU's Internationalisation Directorate. Diversity on campus plays a pivotal role in enriching students' educational experiences by exposing them to individuals from various backgrounds, cultures, and perspectives. This exposure enhances communication and critical thinking skills, encouraging students to engage with differing beliefs and opinions. At SMU, diversity and advocacy are central to fostering mutual respect and understanding, challenging stereotypes, and addressing biases. These efforts ultimately equip students with the global competence and cultural awareness necessary to thrive in diverse workplaces.

### **Services Rendered**

#### ***In conjunction with the Internationalisation Directorate:***

- Provide information about SMU and about studying in South Africa to prospective and current international students.
- Advise and assist international students with applying for study visas and renewing existing study visas.
- Provide information about South African-approved medical aid service providers.
- Participate in the general orientation of new local and international students in the university.
- Initiate and assist in organising cultural celebrations of international students and related functions.
- Develop the International Students' Handbook, which provides information and services to international students.
- Provide information to foreign embassies and consulates.
- Serve as a liaison within the university community and beyond on behalf of SMU international students.
- Serve as a liaison between international students and the Department of Home Affairs.
- Advise on and facilitate social interactions amongst international and local students.

### Other

- To support students with disabilities.
- To advocate for minority groups in various areas such as:
  - Religious formation.
  - Sexual orientation.
  - Cultural diversity.

### Student-Related Activities/Committees

#### A. Student Related Activities

- Advocacy and Diversity Orientation
- SMU Africa Day
- Excursions for International Students
- SMU Heritage Day
- Student Representative Council and International Student Organisation elections

#### B. Committees

- Sefako Makgatho Health Sciences University International Student Organisation (SMUIISO)
- Lesbian, gay, bisexual, transgender, queer/questioning, intersex, asexual and many other genders and sexual identities (LGBTQIA+)
- All other student structures, i.e. political and non-political structures registered with the SRC, are also recognised by the office.

### Additional Information

The office officially houses the LGBTQIA+ structure on campus. Students who want to join can contact the office.

### Physical Address

Old Information Centre behind Residence 1C

### Student Consultation Hours:

Monday - Friday: 08h00 – 16h00

### Contact Details

Ms Eunice Modiba

Email: [eunice.modiba@smu.ac.za](mailto:eunice.modiba@smu.ac.za)

Tel: 012 521 5834

Cell: 071 711 2921 | Short Number: 6001

### For International Student and Internationalisation Matters

Dr Carlien Jooste (Director: Internationalisation)

Email: [carlien.jooste@smu.ac.za](mailto:carlien.jooste@smu.ac.za)

Mr Gift Lebethe (Administrative Officer)

Email: [gift.lebethe@smu.ac.za](mailto:gift.lebethe@smu.ac.za)



## LIBRARY AND INFORMATION SERVICES



Library and Information Services advances academic success and supports research and community engagement by providing access to quality health sciences information resources and services, technology, learning spaces and staff expertise. We offer undergraduates, postgraduates and staff access to information resources in different formats along with services and facilities to optimise access and use of these resources.

The library building is equipped with Wi-Fi to enable you to access a range of other services like the Internet and email. Our library staff offers expertise in answering your library-related queries and information skills training for individuals and groups. Library and Information Services has put in place programmes, services and collections geared towards supporting learning and research needs.

After the orientation week, students will receive additional practical training on using the online library catalogue to search for resources, and how to access & use information resources for assignments and study projects.

### Services Rendered:

- Information Desk: A service desk for general inquiries.
- Circulation services
- Inter library loans
- Library training (Undergraduate /Postgraduate/Staff)
- Research support
- Referencing and Endnote support
- Printing/Photocopying
- Database literature searches
- LibAnswers: A facility for online help on any Library-related query.
- Remote access to online information resources.
- LibApp: A mobile tool that enables library clients to access all resources.

## Collections

- Books: Print and electronic collections
- Reserve Collection: high-demand material available on a short basis
- Journals Print and electronic
- Electronic Databases
- Theses and Dissertations: print and electronic
- Institutional Repository
- Audiovisual collection
- Artefact (Bone clones)
- Electronic past exam papers

## Facilities

- 24-hour study facility (at the basement of the BMS building)
- Air-conditioned study space
- Study Cubicles
- Computer Lab
- WIFI
- Discussion rooms
- Photocopying and printing facilities
- Training room
- Staff & Postgraduate Lab.

## Library Hours

### Term Time

Monday – Thursday: 07h30 – 22h00

Friday: 07h30 – 16h00

Saturday: 09h00 – 17h00

### Vacation Time

Monday – Friday: 07h30 – 16h00

Saturday: Closed

### Examination Periods

Monday - Friday: 07h30 - 00h00

Saturday - Sunday: 09h00 - 17h00

### Physical Address: Library building

#### Contact Details

Director's Office: (012) 521 4151

Circulation Desk: (012) 521 5706

Information Desk: (012) 521 3084

Photocopying: (012) 521 4497

Library IT: (012) 521 3753

Security: (012) 521 5701

**Library Website:** <http://www.smu.ac.za/library>

**Virtual Orientation Video:** <https://www.youtube.com/watch?v=4toTlodrVSQ/>  
<https://smu-za.libguides.com/>

## ASSESSMENT AND CERTIFICATION OFFICE

The Assessment and Certification Office plays a pivotal role in ensuring that the academic progress of students is accurately evaluated and recorded. As the central hub for all examination-related processes, this office is dedicated to maintaining the integrity and efficiency of assessments at SMU. From the meticulous planning and organisation of examination timetables to the secure handling and distribution of question papers, the office ensures that every step in the assessment process is executed seamlessly. With a focus on data accuracy and student success, this department supports the university's commitment to excellence in academic performance and certification.

### Services Rendered

#### Assessment

- Drawing up and publication of final assessment timetable.
- Receiving, safekeeping and duplication of question papers.
- Delivery of examination question papers and stationery to and from examination venues.
- Data processing of annual result codes on the system.

#### Publication of Results

- Publication of students' final assessment results on iEnabler and SMS line.
- Ensuring that progress reports and academic records are available on iEnabler.

#### Certification

- Extracting and verification of graduation lists from the system.
- Compiling graduation programmes.
- Printing and safekeeping of degree/diploma certificates.
- Sending out graduation invitations to eligible candidates.
- Conducting graduation ceremonies.
- Issuing of graduation certificates.

### Administration of Postgraduate Dissertations/Theses

- Receiving and sending out theses and dissertations to external assessors.
- Receiving and safekeeping of completed dissertations/theses.
- Preparation of Agenda for PGC and ECS, and implementation of decisions taken
- University working hours.

### Working Hours

Monday – Friday: 07h30 - 16h00

### Physical Address

Clinical Pathology Building  
Ground Floor  
Room N07

### Contact Details

Lehlohonolo Seeletse

Tel.: 012 521 3287 | Email: [lehlohonolo.seeletse@smu.ac.za](mailto:lehlohonolo.seeletse@smu.ac.za)

Sarah Mogale (Administration of Postgraduate Dissertations/Theses)

Tel.: 012 521 4674 | Email: [sarah.mogale@smu.ac.za](mailto:sarah.mogale@smu.ac.za)

Rose van Wyk

Tel.: 012 521 4556 | Email: [rose.vanwyk@smu.ac.za](mailto:rose.vanwyk@smu.ac.za)

David Matsemela Masola

Tel.: 012 521 5845 | Email: [matsemela.masola@smu.ac.za](mailto:matsemela.masola@smu.ac.za)

Penelope Mankge

Tel.: 012 521 5353 | Email: [penelope.mankge@smu.ac.za](mailto:penelope.mankge@smu.ac.za)

Elizabeth Khoza

Tel.: 012 521 4674 | Email: [elizabeth.khoza@smu.ac.za](mailto:elizabeth.khoza@smu.ac.za)

## CENTRE FOR UNIVERSITY TEACHING AND LEARNING (CUTL) STUDENT SUPPORT SERVICES

The Centre for University Teaching and Learning (CUTL) encompasses the Student Support Unit, the E-Learning Unit, and the Medical Illustration and Audio-Visual Services (MIAAVS) Unit, all of which provide essential support to SMU students.

### 1. Student Support Services

The Student Support Unit, a division of CUTL, is dedicated to providing both academic and personal assistance to help students successfully complete their university studies. This support is delivered through initiatives such as the first-year mentorship programme, supplemental instruction, tutoring, student advising, life skills workshops, academic development sessions, and various other student development and support programmes.

#### 1.1. Student Support Unit Contact Details

You can contact the CUTL Student Support Unit via the email addresses provided below, specific to your respective schools:

- ***Student success monitoring for all schools***  
Mr Stanley Lekata (Student Tracking and Monitoring Specialist)  
Email: [stanley.lekata@smu.ac.za](mailto:stanley.lekata@smu.ac.za)
- ***Student Academic Development and Support for All Schools***  
Ms Thabile Mtsweni (Student Academic Development and Support Officer)  
Email: [thabile.mtsweni@smu.ac.za](mailto:thabile.mtsweni@smu.ac.za)
- ***Tutorship and Supplemental Instruction support for all schools***  
[student.tutorship@smu.ac.za](mailto:student.tutorship@smu.ac.za)
- ***School of Science Technology (SST) student advising and other support***  
Ms Bonolo Kau (Student Advisor)  
Email: [bonolo.kau@smu.ac.za](mailto:bonolo.kau@smu.ac.za)

SST Student Academic Advisor  
Email: [sst.studentadvisor@smu.ac.za](mailto:sst.studentadvisor@smu.ac.za)





- **School of Medicine (SOM) student advising and other support**

Ms Dikeledi Thipe (Student Advisor)

Email: [dikeledi.thipe@smu.ac.za](mailto:dikeledi.thipe@smu.ac.za)

SOM Student Academic Advisor

Email: [som.studentadvisor@smu.ac.za](mailto:som.studentadvisor@smu.ac.za)

- **School of Oral Health Sciences (SOHS) student advising and other support**

Ms Dikeledi Thipe (Student Advisor)

Email: [dikeledi.thipe@smu.ac.za](mailto:dikeledi.thipe@smu.ac.za)

SOHS Student Academic Advisor

Email: [sohs.studentadvisor@smu.ac.za](mailto:sohs.studentadvisor@smu.ac.za)

- **School of Pharmacy (SOP) student advising and other support**

Ms Bonolo Kau (Student Advisor)

Email: [bonolo.kau@smu.ac.za](mailto:bonolo.kau@smu.ac.za)

- **School of Health Care Sciences (SHCS) student advising and other support**

Ms Bonolo Kau (Student Advisor)

Email: [bonolo.kau@smu.ac.za](mailto:bonolo.kau@smu.ac.za)

SHCS Student Academic Advisor

Email: [shcs.studentadvisor@smu.ac.za](mailto:shcs.studentadvisor@smu.ac.za)

## 2. E-Learning Support Services

SMU utilises a blended learning approach, offering students the opportunity to engage with learning materials through the online Blackboard Learning Management System (LMS). The E-Learning Unit within CUTL provides training and support to help students navigate the Blackboard LMS tools, Turnitin Plagiarism Detection software, and Hornolock Proctoring System. Support is delivered through various methods, including online and in-person workshops, ongoing email assistance, face-to-face consultations, and telephonic guidance.

### 2.1. E-Learning Unit Contact Details

You can contact the CUTL Student Support Unit via the email addresses provided below, specific to your respective schools:

#### **Student Support Service Contact Details E-learning student support for all schools**

Ms Thandokazi Ikedinobi (E-learning Specialist)

Tel.: 012 521 3896

Email: [thandokazi.ikedinobi@smu.ac.za](mailto:thandokazi.ikedinobi@smu.ac.za)

Student Support Helpdesk

Tel.: 012 521 3982

Email: [students.elearningsupport@swave.smu.ac.za](mailto:students.elearningsupport@swave.smu.ac.za)

### 3. Medical Illustration and Audio-Visual Services (MIAAVS)

MIAAVS serves as the University's multimedia and multidisciplinary support centre, offering services to students across both academic and non-academic activities. The centre is staffed by professionals who assist students in accurately documenting their clinical, laboratory, research, teaching, learning, and general campus life projects. This support includes photography, videography, audio-visual technology, as well as art and graphic design services.

#### **3.1. Medical Illustration and Audio-Visual Services (MIAAVS) Contact Details**

You may contact MIAAVS through:

Ms Nicolette Jordaan (Manager)

Tel.: 012 521 5642

Email: [nicolette.jordaan@smu.ac.za](mailto:nicolette.jordaan@smu.ac.za)

M E N T A L

H E A L T H

M A T T E R S

The Educational Psychology Unit is dedicated to enhancing student development and academic success by providing specialised psychological services aimed at optimising human functioning in educational contexts. The unit offers a holistic approach to student well-being, focusing on both academic and personal growth. With a team of skilled professionals, the unit assesses and addresses various psychological needs, ensuring students receive the support necessary to overcome barriers and thrive in their educational journey. By offering tailored interventions, counselling, and crisis support, the Educational Psychology Unit plays a crucial role in fostering resilience and emotional well-being among students.

### Scope of Practice/ Services Rendered

- Brief and psychoeducational counselling.
- Psychotherapy (e.g. The ability to apply various evidence-based psychotherapeutic modalities appropriate to the case formulation).
- Career counselling.
- Learning support.
- Prevention programmes to assist learners who have mild or transitory problems that interfere with academic and learning performance, such as poor peer relationships, learning or behaviour problems in the classroom, and family problems such as adjustment to adoption, death, or divorce.
- Crisis intervention services that support students following traumatic incidents such as violence, abuse, death, or suicide by a student.
- Enhancing resilience, emotional well-being, and emotional literacy.
- Working to support difficulties with attachment (styles) and bereavement.
- Supporting (vulnerable and/or at-risk) students with transitions.

### Physical Address

Pharmacovigilance Building (*before the clinic*)

### Student Consultation Hours

Monday-Friday: 08h00-16h00

### Contact Details

Mrs Sibusisiwe Komane (Educational Psychologist)

Tel: (012) 521 5711 | Email: [sibusisiwe.komane@smu.ac.za](mailto:sibusisiwe.komane@smu.ac.za)

## CLINICAL PSYCHOLOGY UNIT

The Clinical Psychology Unit offers vital mental health support to students, providing professional psychotherapy and assessments to help them navigate various personal and emotional challenges. The unit is dedicated to promoting mental well-being, offering a safe and confidential space where students can receive tailored support for their psychological needs. Through compassionate care and expert guidance, the Clinical Psychology Unit plays a key role in ensuring students' emotional resilience and overall well-being during their academic journey.

### Services Rendered

Psychotherapy and assessment for students (individuals, couples, families and groups) presenting with some of the following difficulties:

- Adjustment problem
- Trauma and crisis intervention
- Relationship and interpersonal difficulties
- Psychosocial & family problems
- Stress
- Mood disorders (depressive & bipolar)
- Anxiety disorders
- Suicide

- Personality problems
- Abuse and assault
- Grief and bereavement
- Anger management
- Eating disorders
- Self-esteem issue
- Personal growth and development

### Student Consultation Hours:

Monday- Friday: 08h00-16h00

### Contact Details:

Mrs Molebogeng Moholo (Clinical Psychologist)

Email: [molebogeng.moholo@smu.ac.za](mailto:molebogeng.moholo@smu.ac.za)

Tel: 012 521 3806

### Physical address:

Office Number: 08

Pharmacovigilance Building (next to Campus Health)



A photograph showing a close-up of two people's hands. One person, wearing a teal sweater, has their hand held out. The other person, wearing an orange sweater, is holding a small white spray bottle and spraying its contents into the palm of the first person's hand. The background is slightly blurred, showing some dry leaves on the ground.

## CAMPUS HEALTH AND WELLNESS CENTRE

The Campus Health and Wellness Centre is a vital resource dedicated to supporting the physical, mental, and emotional well-being of students. Committed to fostering a healthy and productive campus environment, the centre provides a range of comprehensive health services designed to meet the diverse needs of the SMU community. From medical consultations to counselling and wellness programmes, the centre serves as a hub for promoting holistic health and equipping students with the tools to thrive academically and personally. Accessible and student-focused, the Campus Health and Wellness Centre is a cornerstone of support throughout the university journey.

### Services Rendered

- Minor ailment treatment.
- Women's health (contraceptive services).
- Emergency care/ first aid.
- HIV counselling, testing and referral for management.
- Hepatitis B vaccination.
- Health promotion through a peer education programme.
- Student counselling and guidance services.

### Student-Related Activities/Committees

- Peer education training and mentoring.
- Health Promotion Campaigns like:
  - First Things First.
  - Health Awareness Dialogues.
  - Women's Health.
  - Men's Health.
  - Substance and Alcohol Abuse Awareness.
  - GBV awareness.
  - Candlelight World Aids Day.
  - Group discussions and many more.



### **Additional Information**

- All services are free of charge.

### **Staff Members**

#### ***Clinic-Based***

Dr M.P Mathebula: Clinic Doctor/Deputy Director Campus Health and Counselling  
S.J Mokono: Assistant Manager Campus Health  
E Modise: Senior Professional Nurse  
A.M. Mokoele: Senior Professional Nurse  
Ms A Kgatle: Receptionist  
Mr J Diale: Principal Lab Assistant/HIV/AIDS Counsellor  
Ms N.S Leballo: HIV/AIDS Officer  
Ms K.A Nonkwelo: Health Promoter

#### **Paramedics**

Mr E Sephoka  
Mrs M Maake  
Mr A Masikwa  
Mrs T Mangwani  
Mr G Satege  
Ms L Magana  
Mr R Mabogo  
Mr F Mulovhedzi  
Ms K Maubane  
Ms M Mashego

**NB:** The university has partnered with ER 24 for additional Emergency Services, and all emergency services are activated through control.

### **Location**

Next to the Security office at the Main Gate/ between the Safety and Security Services Office and the Pharmacovigilance Office

### **Student Consultation Hours**

Monday – Friday: 08h00 – 16h00

### **After Hours, Weekends, and Emergency**

Contact campus control at 082 793 1367  
Clinic Contact details: 012 521 5735

### **Counselling social services**

Campus Health also offers student counselling services, located in the Pharmacovigilance Building. These services address issues such as tension, stress management, learning disruptions, depression, and personal or social challenges for which students may require support. If a student is uncertain about what they are experiencing, it is important to consult the psychosocial team for guidance.

#### **Staff members**

Molebogeng Moholo (Clinical Psychologist)  
Sibusisiwe Komane (Educational psychologist)  
Corlia Du Preez (counsellor/life coach)  
Lesego Tsimba (Social worker)  
Kelly Mahasha (Social worker)

Noting the need and convenience for students to access counselling services even after hours, the university has partnered with SYKED. This online counselling service will serve to strengthen the availability of the counselling service. Students can download the Syked app from the Play Store.

## DENTAL CLINIC



The Dental Clinic provides comprehensive oral health care services, offering both basic and specialised dental treatments to students, staff, and the wider community. With a focus on quality care, the clinic operates as a specialised dental hospital equipped with advanced facilities and a team of expert professionals. In addition to routine dental services, the clinic also offers specialised treatments and has established community outreach programmes to extend dental care to underserved areas. With flexible hours of service and affordable consultation fees, the Dental Clinic is committed to promoting oral health and providing accessible care to all patients.

### **Patient Admin Department**

***Level of Care: Specialised Hospital (Dental Hospital)***

### **Services**

- Dental production laboratory

### **Clinical Service Offered**

- Basic primary health care dentistry
- Diagnostics and careline (emergency care)
- Operative dentistry
- Maxillo facial and oral radiology services

### **Specialised Dentistry Services**

- Maxillo facial and oral surgery
- Prosthodontics
- Maxillo facial and oral pathology
- Orthodontics
- Community dentistry
- Oral medicine and periodontology
- Theatre services for surgical disciplines

### Community Outreach Programmes

- Winterveldt - Sisters of Mercy Clinic
- Salvokop
- Phelophepa

### Hours of Service

Monday - Friday: 07h00 - 16h00

Saturday: 07h00 - 13h00

### Additional Information

- The patient may come to the hospital for consultation with or without referral letters.
- Consultation starts from R75 to R118 depending on the classification.
- Foreign Patients pay R391 for consultation only.
- Foreign patients who are pregnant, lactating women and children under the age of 6 are eligible for free services.
- Those who are on medical aid use their medical aid for consultation.
- Free services are provided for pregnant women, children under the age of 6 and pensioners/SASSA.
- The patient should bring along their ID copies, Proof of residence, Salary advice, and SASSA letters or cards.
- 

### Physical Address

Dental Building

### Contact Details

Ms Tshepiso Appolus

Tel: 012 521 5787 / 5761

Ms Lerato Sebolai

Tel: 012 521 5761





## SOCIAL WORK SERVICES

The Social Work Services unit is dedicated to fostering a supportive and nurturing environment for the university community. Through a compassionate and professional approach, the unit addresses a range of personal, social, and emotional challenges faced by students and staff alike. Guided by principles of empathy and empowerment, Social Work Services aims to enhance well-being, build resilience, and provide tailored support that enables individuals to navigate life's complexities with confidence and hope.

### Services Rendered

- Counselling and development of coping mechanisms
- Stress management support
- Social relief and assistance programs
- Crisis intervention and management
- Direct therapeutic services
- Conducting psychosocial assessments
- Debriefing (individuals and groups)
- Facilitating group work/ support group sessions
- Court preparation support
- Substance abuse counselling
- Grief counselling
- Suicidal ideation support and intervention
- Advocacy and referral services

### Student-Related Activities

- Wellness and self-care workshops
- Sexual health education
- Mental health awareness initiatives
- Gender-based violence dialogues and campaigns

### Physical Address

Pharmacovigilance Building.

### Student Consultation Hours

Monday- Friday: 08h30 – 15h30

### Contact Details

- Ms Lesego Tsimah  
Email: [lesego.tsimah@smu.ac.za](mailto:lesego.tsimah@smu.ac.za)  
Tel: 012 521 4579  
Office number: 04
- Mr Kelly Mahasha  
Email: [kelly.mahasha@smu.ac.za](mailto:kelly.mahasha@smu.ac.za)  
Tel: 012 521 3309  
Office number: 07



## FINANCIAL AID OFFICE

The Financial Aid Office plays a pivotal role in supporting students by providing access to various funding opportunities that make higher education more affordable. Through its range of services, including merit awards, bursaries, scholarships, and loans, the office works to ensure that financial barriers do not prevent students from pursuing their academic goals. The office maintains strong relationships with sponsors and assists students in applying for external funding from various sources, including the National Student Financial Aid Scheme (NSFAS) and Fundi. With a commitment to delivering efficient and friendly service, the Financial Aid Office is dedicated to helping students secure the financial assistance they need to succeed at university.

### Services Rendered

#### **Merit Award**

First-year students who are pursuing their first degree following Grade 12 may be eligible for a Merit Award. To qualify, students must achieve an average mark of 80% or higher in their Grade 12 final examinations. Those who meet the criteria will receive a 50% tuition fee waiver.

#### **Calculation of the Average:**

- For the Old Curriculum (Matriculation Certificate): Add the percentages of the six best final exam results and divide by six.
- For the New Curriculum (Senior Certificate): Add the percentages of all subjects (excluding Life Orientation) and divide by the total number of subjects.

#### **Bursaries/Scholarships**

The main responsibility of the office is to maintain and strengthen relationships and communication with sponsors, as well as to provide any necessary information on behalf of students. Students are encouraged to apply for external bursaries offered by various companies, government departments, and municipalities. Relevant information and contact details can be found at [www.zabursaries.co.za](http://www.zabursaries.co.za), [www.studentroom.co.za](http://www.studentroom.co.za), and at the Financial Aid Office.

#### **National Student Financial Aid Scheme (NSFAS)**

All applications for NSFAS funding have to be made online on the NSFAS website [www.nsfas.org.za](http://www.nsfas.org.za). Please take note of the annual NSFAS closing date.

#### **Available Computer Labs for Application and Details Update**

You can complete your applications and update your details at the following campus computer labs:

- BMS 301



- BMS Study Hall
- NSB CBE
- NSB E-Learning Centre
- Residence 2B

### Scanning Facilities

For uploading your supporting documents, scanning facilities are available at:

- The Library
- Financial Aid Office
- One-Stop Student Centre
- Basement Clinical Pathology Building

**For enquiries and more information on the above,** please visit the Financial Aid Office or visit the NSFAS website [at www.nsfas.org.za](http://www.nsfas.org.za).

### Fundi

Formerly known as Eduloan, Fundi is South Africa's leading education finance and bursary/leadership fund management solution specialist. Over the past twenty-five years, Fundi has evolved from humble beginnings as a leading provider of lending solutions in the education sector to a fully-fledged one-stop shop for all things education.

Fundi is South Africa's leading education finance and education fund management solution specialist and the only credit provider solely focused on providing funds for education. Since its inception in 1996, we have advanced over 920 000 loans to the value of R6, 5 billion. In 2000, we pioneered South Africa's first fund administration smart card solution (FundiCard) and have since administered more than R24 billion in bursary funds.

Fundi offers the finance you need for every step of your educational journey and provides funding for tuition and registration fees for undergraduate and postgraduate qualifications as well as outstanding balances, textbooks, accommodation, laptops, tablets, and other study tools.

If your allowances are managed through Fundi, depending on the rules set by SMU, you will receive cash in your bank account or funding in certain pockets on your FundiCard.

**Please visit our Fundi Office** at the One-Stop Student Centre or contact us on 012-521 5964; 0860 555 555 44, [www.fundi.co.za](http://www.fundi.co.za) or [download our FundiSA app](#).

### Additional Information

The Financial Aid Office (FAO) is committed to providing excellent, efficient, professional, and friendly service to students. Financial aid offers students the opportunity to access tertiary education; however, not all students qualify for assistance. Financial aid is awarded based on specific financial and academic criteria. Students are encouraged to visit the FAO for further information and personalised assistance.

### Physical Address

Financial Aid Office, One-Stop Student Centre, Basement, Clinical Pathology Building.

### Student Consultation Hours

Monday – Friday: 09h00 - 16h00

### Contact Details

Vacant

Assistant Director and HOD

Tel.: 012 521 4622

Mr Father Moloto (Financial Aid Officer: NSFAS)

Email: [father.moloto@smu.ac.za](mailto:father.moloto@smu.ac.za)

Tel.: 012 521 4031

Mr Onke Klaas (Financial Aid Officer)

Email: [Onke.klaas@smu.ac.za](mailto:Onke.klaas@smu.ac.za)

Tel.: 012 521 5314

Mrs Patricia Motsepe (Financial Aid Officer: Private Bursaries)

Email: [patricia.motsepe@smu.ac.za](mailto:patricia.motsepe@smu.ac.za)

Tel.: 012 521 4486

Mrs Nonia Kgubudi (Data Capturer)

Email: [nonia.kgubudi@smu.ac.za](mailto:nonia.kgubudi@smu.ac.za)

Tel.: 012 521 5961

## ENROLMENT MANAGEMENT OFFICE



The Enrolment Management Office plays a key role in supporting students as they navigate their academic journey at the university. Focused on streamlining processes and providing essential administrative support, the office ensures that students' enrolment experiences are efficient and seamless. By offering guidance and assistance at every stage, the office helps students successfully transition into university life and manage their academic records throughout their studies.

### Services Rendered

- Applications
- Admissions
- Registrations
- Student Records

### Physical address

Molotlegi Street  
Clinical Pathology Building,  
Basement, Room N011

### Office Hours

Monday- Friday: 07h30- 16h00

### Contact Details

Ms ML Hlatshwayo (Head of Department)  
Email: [mmule.hlatshwayo@smu.ac.za](mailto:mmule.hlatshwayo@smu.ac.za)  
Tel.: 012 521 4979

Ms SM Mogale-Kabini (Head: Postgraduate Matters)  
Email: [sarah.mogale@smu.ac.za](mailto:sarah.mogale@smu.ac.za)  
Tel.: 012 521 5886

Mr AS Mabuse (Online Applications)  
Email: [alfred.mabuse@smu.ac.za](mailto:alfred.mabuse@smu.ac.za)  
Tel.: 012 521 4204

Ms AT Mkhize (Undergraduates Matters)  
Email: [angel.mkhize@smu.ac.za](mailto:angel.mkhize@smu.ac.za)  
Tel.: 012 521 4135

Mr TE Matlala (Undergraduate Matters)  
Email: [thabiso.matlala@smu.ac.za](mailto:thabiso.matlala@smu.ac.za)  
Tel.: 012 521 5889



## INFORMATION COMMUNICATION TECHNOLOGY

The Information Communication Technology (ICT) Office provides comprehensive support to ensure that staff and students have reliable access to the technological resources needed for academic and administrative success. With a focus on maintaining smooth network connectivity and securing ICT infrastructure, the office plays a key role in enhancing the overall digital experience at the university. Through a range of services, ICT works to ensure that users have the necessary tools and assistance to navigate and effectively use technology in their day-to-day activities.

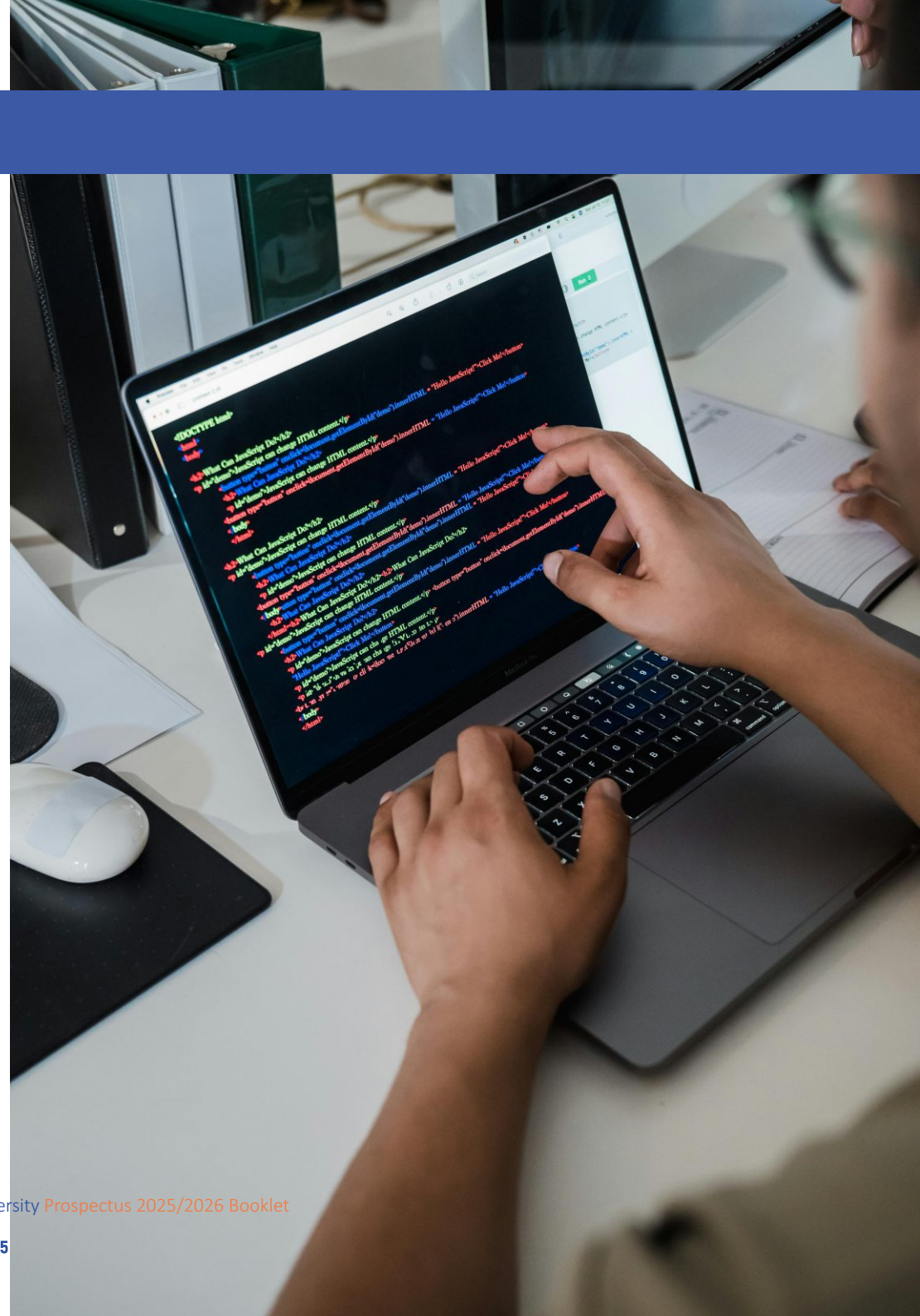
### Services rendered

- Network Support.
- Internet Support.
- Information Communication Technology (ICT) Security Support.
- Service Support.
- Student Technical Support.
- Basic Computer Literacy Training.
- Business Systems Support.

The ICT department has nineteen computer labs on campus and two computer labs off-campus at South Point Residences available for use by all students for different functions as per the access schedules for the labs. Student assistants employed in the department assist in the labs. These computer labs listed herein are manned by the ICT department and are located as follows:

### General-purpose and specialized computer Labs and operating hours

- Study Hall, Basic Medical Sciences Building: 24/7
- BMS S301, Basic Medical Sciences Building: 07h30 - 18h00
- BMS S303, Basic Medical Sciences Building: 07h30 - 18h00
- Pharmacy S519, Basic Medical Sciences Building: Open as per schedule
- Physiology S308, Basic Medical Sciences Building: Specialized
- Residence 2B: 24/7
- Glass Cabinet, Dental Building: 07h30 - 18h00
- Library Main Hall: 07h30 - 24h00





- Library Postgraduate: 07h30 - 24h00
- Library Multimedia Center: 07h30 - 24h00
- CBE, Natural Sciences Building: 07h30 - 18h00
- E-Learning Centre, Natural Sciences Building: 07h30 - 20h00
- E-Learning Centre Small Lab, Natural Sciences Building: 07h30 - 20h00
- Computer Science, Natural Sciences Building: Open as per schedule
- English, Natural Sciences Building: Open as per schedule
- Chemistry, Natural Sciences Building: Specialised
- Physics, Natural Sciences Building: Specialised
- Statistics Lab: Specialised
- Clinical Pathology-CP Ground Floor: 07h30 - 18h00

You are welcome to use any of the available labs of your choice, except the specialised labs. We have student assistants to help you in these labs, should there be a need. Please feel free to approach them at any time.

#### **General rules for all computer labs**

- Neither food nor drinks are to be brought into the lab.
- Students shall not make noise or cause disturbances, use cellular phones, hold meetings or demonstrations inside the lab, or behave in such a manner that would interfere with or impact negatively on the study and research activities of other lab students.
- Students are responsible for their email accounts and passwords, which must be kept secret, and secure, and they are responsible for any action that takes place from a computer logged in with their account.
- Students must log out before leaving the computer lab.
- Students shall not give other people access to their accounts.
- No student may make use of an unauthorised account other than what has been issued to him or her personally by the University.
- Student accounts are not transferable.
- Student passwords must be alphanumeric and be changed regularly for security.
- No student is allowed to send a broadcast message(s) in the university community.
- Tampering with the computer lab facilities is not permitted.
- A student may not tamper with computer lab hardware, Complementary Metal-Oxide-Semiconductor (CMOS) settings, software settings, the network, and University data, and the list is endless.

- A student may not attempt to open computers, access their components, or remove any part of a computer from the lab, including a keyboard and/or mouse.
- Use of the computer facilities by a student for financial gain, whether directly or indirectly is prohibited.
- Should a student contravene the above-mentioned rules, the Student Assistant or his/her nominee must report immediately to the supervisor responsible for all student assistants. Upon reporting the university student, a disciplinary process shall be followed.
- A student may appeal in writing against the decision of the university through available channels in university policy.

#### **Additional information**

ICT department, we are here to make your study life easier by providing the tools and platforms you need during your study period at SMU. We do this by providing you with access to computer laboratories, Wi-Fi, student email, Microsoft 365, and various software at no additional cost to students.

The ICT department has general student assistants and student technical assistants (STAS) to support students in the use of computer labs and also further support student personal computers to enhance their studying and use the university resources appropriated to the student domain.

#### **1. Wi-Fi access @ residences of SMU**

Wi-Fi connections are available in student residences and on-campus designated areas. For security reasons, access is managed and authorised only for registered SMU students. Student Assistants will assist in configuring Wi-Fi connectivity and provide the necessary credentials from the Student Technical Support Services office in the basement of the NSB next to the Van Schaik bookstore.

#### **2. Student email account @ SMU**

All registered students are provided with a free email for online communication purposes. The email credentials may be acquired from the Student Technical Assistant office in the basement NSB next to the Van Schaik bookstore.

Note that the email provided could be kept or used for life. This is done to maintain communication with SMU students well after they have left the institution. Students must

use the email within prescripts of the law and university policies, which are found on the university intranet page.

**Below are the steps on how students can access the student email account:**

*Step 1:* Type the URL: [www.google.co.za](http://www.google.co.za).

*Step 2:* Click Sign in.

*Step 3:* Type the email address [studentnumber@swave.smu.ac.za](mailto:studentnumber@swave.smu.ac.za)

*Step 4:* Type the password.

*Step 5:* Click the link Mail.

### **3. Student-approved software @ SMU**

Students may not use copied, illegal or pirated software in the university computers or personal computers and may not connect them to the university ICT infrastructure thereafter.

A standard suite of software is installed in all general-purpose labs.

Students are encouraged to use the Microsoft 365 suite and also to visit the ICT Student Technical Support portal using the URL: <https://www.smu.ac.za/en/explore-smu/departments/information-communication-technology/student-ict-technical-support/> to access the software/applications guidelines for ease of use.

Students should acquire their software when purchasing their computers in the event of additional requirements which are not provided by the university.

### **4. Request for support**

To request support students should use the following link:

<https://tinyurl.com/Devices-Service-Request-Form>

Students should use the following minimum requirements when purchasing computers.

### **Minimum Hardware and Software specifications for Laptops.**

- Processor: i5 or Ryzen 5 (Gen 8)
- RAM: At Least 8GB – (Recommended 16GB)
- Drive: 512GB Nvme or SSD
- Wi-Fi 5 or Wi-Fi 6 Radio (2.4 and 5G Wi-Fi 802.11n/ac/ax)
- Windows 10 or Windows 11 – (Genuine License Windows Product. Recommended Windows Pro Edition)
- Cable Lock for Laptops
- Backpack for Laptops
- 3 Year Next day Warranty

**OR**

### **Minimum Hardware and Software specifications for Laptops.**

- (i7 or Ryzen 7 (Gen 10 or Gen 11)
- (16GB to 64Gb)
- Drive: 1TB to 2TB Nvme or SSD
- Wi-Fi 6 Radio (2.4 and 5G Wi-Fi 802.11n/ac/ax)
- Windows 10 PRO or Windows 11 PRO – (Genuine License Windows Product)
- Cable Lock for Laptops
- Backpack for Laptops
- 3 to 5-Year Next day Warranty (On-Site)

### **Minimum Hardware and Software specifications for Android Mobile and Tablet.**

- CPU Speed Quad-Core 1.2GHz
- RAM (GB) 3 GB
- Internal 32 GB storage
- Wi-Fi 5 or Wi-Fi 6 Radio (2.4 and 5G Wi-Fi 802.11n/ac/ax)
- Android 10
- 2-Year Warranty

OR

**Minimum Hardware and Software specifications for Android Mobile and Tablet.**

- CPU Speed Octa-core 2.4GHz
- RAM (GB) 12 GB
- Internal 256 GB storage
- Wi-Fi 6 Radio (2.4 and 5G Wi-Fi 802.11n/ac/ax)
- Android 11
- 2 to 3-Year Warranty

**Minimum Hardware and Software specifications for iOS Mobile and Tablet – (iPhone, iPad, or iPod touch).**

- CPU Speed Hexa-core 3. GHz
- RAM (GB) 6 to 64 GB
- Internal 128 GB storage
- Wi-Fi 5 of Wi-Fi 6 Radio (2.4 and 5G Wi-Fi 802.11n/ac/ax)
- iOS 14.1
- 2-Year Warranty

OR

**Please see below the recommended specifications for iOS Mobile and Tablet – (iPhone, iPad, or iPod touch).**

- CPU Speed Hexa-core 3. GHz
- RAM (GB) 6 to 64 GB
- Internal 256 GB storage
- Wi-Fi 6 Radio (2.4 and 5G Wi-Fi 802.11n/ac/ax)
- iOS 15
- 2 to 3-Year Warranty

**4. Anti-viruses' requirements @SMU**

Students should make sure their personal computers always have updated antivirus software running before using university ICT Network Infrastructure. All computers in the labs are configured to run Microsoft Defender antivirus updates daily.

**5. Online Learning Management System (blackboard) @ SMU**

Blackboard is a teaching and learning management system providing online courses, assessments, group discussions, tests, assignments, and quizzes and allows interaction between lectures and students and students amongst themselves using educational technology at Sefako Makgatho Health Sciences University. Such solutions include access to online course content via web-based or mobile access.

**Below are the steps on how students can access Blackboard:**

*Step 1:* Type the URL: <https://ithute.smu.ac.za>

*Step 2:* type username: student number

*Step 3:* type password.

(Default password 'changeme')

ICT management wishes all first entering students a fruitful and beneficial academic year ahead of their studies.

**Physical Address**

ICT Building (Production Unit)

**Contact Details**

Mr Berto Brand (Acting Director)

Tel: 012 521 4103

Ms Monica Tau (Secretary)

Tel: 012 521 3376

**Service Desk**

Email: [ictservicedesk@smu.ac.za](mailto:ictservicedesk@smu.ac.za)

Tel: 012 521 5050

**ICT Student Technical Support Services Office**

Student Technical Assistants Team

Email: [ictstudent\\_support@swave.smu.ac.za](mailto:ictstudent_support@swave.smu.ac.za)

Tel: 012 521 5768

## MEDICAL ILLUSTRATION AND AUDIO-VISUAL SERVICES (MIAAVS)

The Department of Learning Technology, Medical Illustration, and Audio-Visual Services (MIAAVS) is a dynamic and integral part of the Centre for University Teaching and Learning (CUTL). Located on the basement level of the Library building, MIAAVS plays a pivotal role in supporting the university's academic and research endeavours. By working in close partnership with academic schools, administrative departments, and students, the department provides a comprehensive array of services designed to elevate the quality of teaching, learning, and student engagement. Through its innovative use of learning technology, expert medical illustration, and advanced audio-visual resources, MIAAVS contributes to the enhancement of the university's academic environment and helps shape a more interactive, engaging, and resource-rich educational experience.

### Services Rendered

- Medical illustration, art and design.
- Clinical, scientific and general photography.
- Scientific photography- A broad spectrum of scientific photography is available, including microscopic, macro, gel and research photography. In addition, the unit is equipped for scientific documentation in-house or on-location.
- Medical television/media – training videos, recordings of various medical conditions, live streaming and hybrid events, corporate and promotional material.
- Audio-visual and technical services to lecturing staff and students.
- Academic and administrative support.

### Student-Related Activities

- MIAAVS assists students with events by providing Public Address (PA) systems and technical assistance whenever possible and as needed. These events are

normally arranged through the Student Affairs/Governance and SRC offices.

- All printing and event requests from recognized student structures and church groups must be accompanied by a letter from the Student Governance office and this is usually issued by Mr Albert Masetla.
- The department also assists students with study material by offering a colour printing/copying and lamination service at a nominal fee – printing is only done in A4 and A3 sizes. All black and white (monochrome) printing should be done in the library. Please enquire at the department for the correct price list – payment is per page/side. All payments must be made at the cashier in the Clinical Pathology building. NO cash will be handled by the MIAAVS staff.

**VERY IMPORTANT: NO CASH may be handled by MIAAVS staff.**

### After-Hours Bookings of Venues

MIAAVS assists Ms Tsholo Tau in booking venues for use by student structures (e.g., church groups/societies) and departments after hours. Venues are selected/issued according to the intended use and the number of participants. All bookings for annual use must be submitted at the beginning of the year, and the university reserves the right to cancel any approved requests at any time. Illegal occupation of venues may result in occupants being asked to vacate the venue by Safety and Security.

- All after-hours bookings of venues are handled by the department, and student structures can book venues by submitting written requests to the Manager's office for approval. Venues are booked on a first come first served basis and availability.
- Long-term booking requests must be submitted to MIAAVS early in the year to prevent disappointment.





- **All SMU official and academic events will get preference** when it comes to allocating venues and equipment. Structures may have to be allocated an alternate venue to accommodate an official university event.
- Please complete the booking form at MIAAVS and carefully read the rules at the back. If a student group or structure is found to be guilty of not following the rules, they may be fined or banned from their venue and any other venue for a set period, depending on the severity of the transgression.

#### Additional Information

- The Audio-Visual and Technical Services maintain AV equipment and systems in lecture theatres/auditoriums, classrooms, seminar rooms, etc. All equipment taken on the loan must be signed for on the prescribed form and returned signed by a member of MIAAVS. No equipment may be removed from campus without permission and the necessary documentation, as well as a campus Control/Asset form and stamp (Forms obtainable from MIAAVS reception). No equipment, including data projectors and projection screens, may be used without MIAAVS' permission. Please contact the department should a motorised screen be lifted or brought down for any reason or if the use of a data projector is required by a student group or organisation.
- All lecture theatre equipment MUST be signed out from the reception and returned immediately after class. All equipment must be returned as quickly as possible to avoid the next class starting late. It is recommended that each class elect two students responsible for collecting and returning equipment to and from MIAAVS. Any loss of equipment, whether due to negligence, theft or accident, must be reported in writing and telephonically immediately.
- MIAAVS supports all teaching, learning and research. MIAAVS offers training workshops on poster making and MS PowerPoint presentations and assists clinical skills and facilitators. MIAAVS supports laboratory-based classes and assists in the production of multimedia teaching materials and courseware. Students are invited to visit the department to familiarise themselves with the procedures, fee structure and rules that may be applicable.

#### Office Hours

Mondays – Friday: 07h30 – 16h00

Saturday/Sunday/Public & University Holidays: Closed

#### Student Consultation Times

**IMPORTANT:** Depending on what material is requested, a waiting period may occur. We **DO NOT** offer express printing services. All printing/laminating bigger than A3 must be arranged ahead of time, as this has a minimum 24-hour waiting period. All payments must be made at the cashier in the CP Building, and receipts must be presented when collecting printed material. No material will be allowed to leave the department without a receipt.

#### Times for ID Photos and Colour Printing/Copies:

Mondays to Fridays: 09h00–15h00

#### Physical and Postal Address

Library Building, Basement Level | Postal Address: PO Box 214, PO Medunsa, 0204

#### Departmental E-mail Address & Main Telephone Number:

Tel. : 012 521 4541/5634

E-mail: miaavs@smu.ac.za

#### Contact Details

Manager	: Ms Nicolette Jordaan	Ext: 5642
Administrative Officer	: Ms. Gertrude Ramabu	Ext: 4541/5634
Assistant Administrative Officer	: Ms Tiny Mokwape	Ext: 4541/5634
Medical Photographer	: Ms Edinah Ndlovu	Ext: 4541/3733
Medical Photographer	: Mr Jaco Janse van Rensburg	Ext: 4541/3733
Medical Illustration/Graphic Designer	Ms Marinda Pretorius	Ext: 5611
Media and Television Specialist	: Mr Mfundo Busani	Ext: 4541/5704
Audio-Visual Technician	: Mr Andrew Leso	Ext: 4541/5634/5702
Audio-Visual Technician	: Mr Kenny Sibiya	Ext: 4541/5634/5702

#### PLEASE NOTE:

- All requests must be submitted to MIAAVS through the Front Office administrative staff, with no exceptions. The staff will then direct your request to the relevant person or unit within MIAAVS.
- **ALL** correspondence/requests must be directed to the Manager MIAAVS by using the [miaavs@smu.ac.za email](mailto:miaavs@smu.ac.za) or by mailing the manager [nicolette.jordaan@smu.ac.za directly](mailto:nicolette.jordaan@smu.ac.za).

## INTERNATIONALISATION DIRECTORATE



SMU's a unique entity in higher education. We are a niche institution focusing on only health care sciences, making us one of a kind in Southern Africa. For this reason, SMU's Internationalisation focuses on strategies and activities that will internationalise a niche university and assist in graduating global citizens.

Internationalisation encompasses a variety of activities and strategies and allows us to bring elements of the global to the local and take elements of the local to the global. This approach will include Internationalisation activities like Internationalisation at Home (in the classroom, community, and campus) as well as Comprehensive Internationalisation (strategic partnerships, project funding, joint research and sharing of knowledge across borders).

### **Services Rendered (Students and Staff):**

- Student and Staff Mobility (outgoing and incoming students).
- Student and Staff Assistance (orientation, visa guidance, general as assistance to international, students and staff travelling or wanting to study abroad).
- Advise and assist international students with the application for study visas and renewals of existing study visas.
- Provide information to international students about South African-approved medical aid service providers.
- Student activities which promote internationalisation and multiculturalism on campus (for example Africa Day).
- Create awareness of international scholarships and other opportunities for students and staff.
- Assist with internationalising of the academic project.
- Provide information to foreign embassies and consulates.

- Serve as a liaison within the University community and beyond on behalf of SMU international students.
- Serve as a liaison between international.

#### **Global Footprint:**

- International perception management.
- Internationalisation of Higher Education thought leaders (research on the topic).
- Support office for International Collaborations, International MOU's and Embassy matters, as well as the identification of Funding.
- Monitoring SMU's legal compliance with the Internationalisation Framework of South Africa.

#### **International Student Recruitment:**

- Assist with the recruitment of international students.
- Provide information about SMU and about studying in South Africa to prospective and current international students.
- Participate in the general orientation of new local and international students in the university.
- Initiate and assist in the organization of cultural celebrations of international students and related functions.
- Develop the International Students' Handbook, which has information and services available to international students.
- Advise on and facilitate social interactions amongst international and local students.

#### **International Student Organisations:**

- SMU has a growing number of organisations specifically for international students (the SMUIISO) and also organisations for all students but that are international in nature (the SMU SASUF Student Network, IFMSA, Golden Key). Please contact us today if you would like to get involved.

#### **International Student Buddies:**

The Internationalisation Directorate also has an International Student Buddy programme. This programme is open to all students at SMU who would like to:

- Be a buddy to a new international students;
- Assist the Directorate in welcoming international guests;
- Assist the Directorate in welcoming Embassy representatives.

If you would like to become an International Student Buddy, contact us.

#### **Working Hours/Consultation Hours**

Working Hours: Monday – Friday, 08:00 – 16:00

Consultation Hours: Tuesday – Thursday, 10:00 – 15:00

#### **Contact Details**

Dr Carlien Jooste

Director: Internationalisation

Email: [carlien.jooste@smu.ac.za](mailto:carlien.jooste@smu.ac.za)

Ms Eunice Modiba

Administrative Officer: International Student Affairs

Email: [eunice.modiba@smu.ac.za](mailto:eunice.modiba@smu.ac.za)

Mr Gift Lebethe

Administrative Officer

Email: [gift.lebethe@smu.ac.za](mailto:gift.lebethe@smu.ac.za)



## RESEARCH AND INNOVATION DIRECTORATE



The Research and Innovation Directorate at Sefako Makgatho Health Sciences University is dedicated to fostering a culture of scholarly excellence and innovation. By driving strategic objectives that focus on enhancing research output, building capacity, and fostering impactful collaborations, the directorate empowers postgraduate students and researchers to excel in their academic and professional pursuits. Through a variety of targeted initiatives, the directorate not only advances the university's research agenda but also positions it as a leader in innovation and entrepreneurship within the health sciences field.

**The Research and Innovation Directorate has five key strategic objectives, which are:**

- Improve research output and impact.
- Increase postgraduate students' scholarly engagements.
- Increase research collaboration and partnerships.
- Increase research capacity.
- Increase commercialisation/entrepreneurship.

**The Directorate Provides the Following Services to SMU Postgraduate Students:**

***Research Capacity Development***

- Research Methodology Course (REME)
- Postgraduate induction
- Proposal development workshops
- Thesis writing workshops
- Publication workshops
- Statistical data analysis workshops
- Online biostatistics short course
- Qualitative data analysis



- Scientific writing workshops
- Writing retreats

### **Biostatistics**

The directorate facilitates the services of a biostatistician to assist postgraduates with statistics and data analysis for their research projects.

### **Editing**

Postgraduate students may also contact the directorate for editing their thesis/dissertation. The directorate will facilitate the process by linking them with an Editor.

### **Research protocol review**

- Scientific review of protocol (Masters and Doctoral degrees) by the School Research Committee (SRC).
- Ethical review of research proposal for postgraduate students by the SMU Research Ethics Committee (SMUREC).

### **Funding Opportunities**

In partnership with the NRF, MRC, HWSETA, etc., the directorate facilitates funding opportunities for postgraduate students at the honours, master's and doctoral levels.

### **Research Collaboration**

Facilitation of collaboration with other institutions by linking postgraduate students with partners with relevant equipment and expertise about their research project on and off-campus.

### **Innovation and Entrepreneurship Ecosystem**

The directorate provides administrative support and facilitates financial support for innovation and Entrepreneurship through the following offices.

#### **Technology Transfer Office (TTO)**

- Promoting innovative research with entrepreneurial potential.
- Create awareness and provide information on innovation and IP.
- Identify and protect IP (Patent) emanating from research projects with appropriate legal rights.
- Assist in commercialising and licensing of the IP.

### **Centre for Entrepreneurship Rapid Incubation (CfERI)**

- Incubate entrepreneurs with innovative business ideas.
- Provide training on various business functional areas.
- Facilitate registration of companies and development of business plans.
- Organises investor sessions for entrepreneurs to pitch their business ideas to potential investors.

### **Postgraduate Enrolment support**

Providing prospective postgraduate applicants and continuing postgraduate students with enrolment support, including postgraduate supervision memorandum of agreement (MOA) and Research Code of Conduct.

### **Postgraduate Facility: Library**

The Directorate, in collaboration with the library, facilitates subscription to resourceful databases and referencing and editing software to support postgraduate students' studies with relevant information. A dedicated area in the library has been made available for postgraduate students for easy and convenient use of the facility.

### **Physical Address**

Clinical Pathology Building, 5th Floor (South)

### **Contact Details**

Prof Mapaseka Seheri (Director: Research and Innovation)

Tel: 012 521 3360 | [mapaseka.seheri@smu.ac.za](mailto:mapaseka.seheri@smu.ac.za)

Office No: S521

Mr Mohlatlego Sebola (Technology Transfer Office)

Tel: 012 521 4612 | [mohlatlego.sebola@smu.ac.za](mailto:mohlatlego.sebola@smu.ac.za)

Office No: S520

Mr Dev Mamabolo (Project Coordinator- Technology Transfer Office)

Tel: 012 521 4612 | [Dev.mamabolo@smu.ac.za](mailto:Dev.mamabolo@smu.ac.za)

Office No: S520

Mr Pontsho Mampuru (Liaison Officer- Technology Transfer Office)  
Tel: 012 521 4612 | [Pontsho.mampuru@smu.ac.za](mailto:Pontsho.mampuru@smu.ac.za)  
Office No: S520

Ms Lorato Phiri (Research Ethics)  
Tel: 012 521 5617 | [lorato.phiri@smu.ac.za](mailto:lorato.phiri@smu.ac.za)  
Office No: S524

Ms Jadah Matentji (Postgraduate Funding)  
Tel: 012 521 3956 | [jadah.matentji@smu.ac.za](mailto:jadah.matentji@smu.ac.za)  
Office No: S524

Ms Elsie Mfete (Research Outputs)  
Tel: 012 521 3698 | [elsie.mfete@smu.ac.za](mailto:elsie.mfete@smu.ac.za)  
Office No: S519  
Ms Fulufhelo Malamatsho (Research Capacity Development)  
Tel: 012 521 5171 | [fulufhelo.malamatsho@smu.ac.za](mailto:fulufhelo.malamatsho@smu.ac.za)  
Office No: S519

Ms Winnie Motsatsi (Coordinator-Research Grants and Strategic Partnerships)  
Tel: 012 521 3233 | [winnie.motsatsi@smu.ac.za](mailto:winnie.motsatsi@smu.ac.za)  
Office No: S519

Ms Mexo Sithole (Administrative Assistant)  
Tel: 012 521 3965 | [mexo.sithole@smu.ac.za](mailto:mexo.sithole@smu.ac.za)  
Office No: S521



## REGISTRAR'S OFFICE

The Registrar's Office is a cornerstone of administrative excellence and governance at the university, ensuring the smooth operation of its academic and regulatory functions. With a core focus on compliance and governance, the office plays a critical role in upholding the integrity of university policies, academic regulations, and the Higher Education Act. As the central hub for administrative support to key university structures, including the Council, Senate, and various committees, the Registrar's Office facilitates the efficient management of student applications, admissions, examinations, graduations, and records. Its diligent work ensures that the university's academic processes align with institutional standards and legal requirements, contributing to the overall success and growth of the academic community.

### Services Rendered

- Compliance Officer of the university.
- Electoral Officer of the university.
- Secretary to Council and Senate, the Council and the Senate committees, and the institutional forum.
- Provides administrative support to governance structures of the university.
- Compliance with the Higher Education Act and various university academic policies, principles, rules, and regulations in the administration of student applications, admissions, registrations, examinations, graduations, and student records.

### Physical Address

Clinical Pathology Building, 5th Floor, office S517.

### Contact Details

Dr JM Mabelebele

### Registrar

Email: [jeffrey.mabelebele@smu.ac.za](mailto:jeffrey.mabelebele@smu.ac.za)

Tel: 012 521 3358

Ms VO Mokgoko

Secretary

Email: [vuyiswa.mokgoko@smu.ac.za](mailto:vuyiswa.mokgoko@smu.ac.za)

Tel: 012 521 3357

### The Office of the Deputy Registrar: Academic Administration

#### Services Rendered:

- Compliance with the Higher Education Act and various university academic policies, principles, rules, and regulations in the administration of student applications, admissions, registrations, examinations, graduations, and student records.

### Contact Details:

Mr Sylvester Khohliso

Deputy Registrar: Academic Administration

Email: [sylvester.khohliso@smu.ac.za](mailto:sylvester.khohliso@smu.ac.za)

Tel: 012 521 4322

## REGISTRY DEPARTMENT



The Registry Department plays a vital role in ensuring seamless and efficient movement of documents and parcels within the university and beyond. Through its commitment to reliable and timely service, the department supports the institution's operational needs by managing essential postage and courier services. By maintaining accuracy and efficiency, the Registry Department helps to connect the university with its stakeholders.

### Services Rendered

- Postage
- Courier services

### Physical Address

Clinical Pathology Building  
Ground Floor  
Room no. Cs003

### Working Hours

Monday – Friday: 07h30 to 16h00

### Contact Details:

Sophie Baby Masebe

Email: [sophie.masebe@smu.ac.za](mailto:sophie.masebe@smu.ac.za)

Tel: 012 521 5880

Joel Micheal Sekgotha

Email: [joel.sekghotha@smu.ac.za](mailto:joel.sekghotha@smu.ac.za)



## STUDENT DEBTORS

Managing tuition fees is a crucial part of a successful academic journey, and the Student Debtors Cashier Office is here to make the process seamless and efficient. With a commitment to providing reliable and student-centred service, the office ensures that payment transactions are handled promptly, helping students focus on their academic goals. A simple step towards financial organisation starts here—don't forget to bring your student card for all payment processes.

### Cashier Office

#### *Service Rendered*

- Collections of tuition fees from students and issuing of receipts

**NB:** To process any payment, students must bring along their student cards.

### Additional Information

All students are requested to produce their student cards at the Cashier Office.

### Physical Address

Clinical Pathology Building, Basement, One Stop Student Centre.

### Student Consultation Hours

Monday – Friday: 09h00 – 12h00 and 13h00 – 15h00.

### Contact Details

Phala Sepeng: Treasurer

Email: [phala.sepeng@smu.ac.za](mailto:phala.sepeng@smu.ac.za)

Tel: 012 521 3024

Relebogile Ntlatleng: Cashier

Email: [relebogile.ntlatleng@smu.ac.za](mailto:relebogile.ntlatleng@smu.ac.za)

Tel: 012 521 4957

Barbara Dooka: Invoice Clerk

Email: [barbara.dooka@smu.ac.za](mailto:barbara.dooka@smu.ac.za)

Tel: 012 521 4154

### Student Debtors Office

#### *Services Rendered*

- Administering student fee accounts
- Issuing of the statement of account
- Collection of outstanding fees

### Additional Information

All students are requested to produce their student cards at the student debtors' office.

### Physical Address

Clinical Pathology Building, Basement, One Stop Student Centre.

### Contact Details

Tebogo Shole: Assistant Director Student Fees

Email: [tebogo.shole@smu.ac.za](mailto:tebogo.shole@smu.ac.za)

Tel: 012 521 4614

Emily Msiza: Assistant Accountant

Email: [emily.msiza@smu.ac.za](mailto:emily.msiza@smu.ac.za)

Tel: 012 521 4735

Mothibedi Motsepe: Principal Accountant

Email: [mothibedi.motsepe@smu.ac.za](mailto:mothibedi.motsepe@smu.ac.za)

Tel: 012 521 4500

Frans Teffo: Principal Accountant

Email: [frans.teffo@smu.ac.za](mailto:frans.teffo@smu.ac.za)

Tel: 012 521 4713

## SECURITY SERVICES

The Security Services Department plays a vital role in fostering a safe and supportive environment where the University's core pursuits—teaching, learning, and community engagement—can thrive. With a steadfast commitment to safeguarding the physical assets of Sefako Makgatho Health Sciences University (SMU) and ensuring the well-being of students, staff, and visitors, the department provides robust systems and measures designed to create a secure and conducive campus for academic excellence and collaboration.

### Services Rendered to SMU Community

- Operational control room monitoring CCTV (1700 cameras on and off-campus monitored live) and a UAV/ DRONE on a 24h/7 basis.
- Access card management
- Incident management
- Reaction vehicle with SMU Tactical Response Team (TRT) 24 hours/day.
- Crime prevention through visible security patrols
- Green route (walkway) escorts for on and off-campus residences
- Locksmith services
- Incident, misconduct, GBV and crime investigation
- Medical assistance: SMU Ambulance Service (Dispatch only).
- Special events management on campus

### Incident Reporting

#### Control Room Operator

- Receive complaint
- Record in the electronic occurrences book
- Dispatch required personnel.

### Crime Awareness and Campus Safety

Your safety is our top priority, and staying vigilant on and off campus is essential. Always remain aware of your surroundings and take proactive steps to protect yourself and your belongings. Secure your room at all times and avoid lending personal devices like mobile phones to strangers. Remember to switch off appliances when not in use and keep valuables away from open windows.

For your safety, avoid isolated areas, particularly after dark, and never ask for or accept lifts from strangers within or outside the campus. If you notice suspicious individuals, report them immediately to the Control Room. When accessing university facilities, use your access card responsibly and never allow unauthorised entry to others.

### Security Services Location

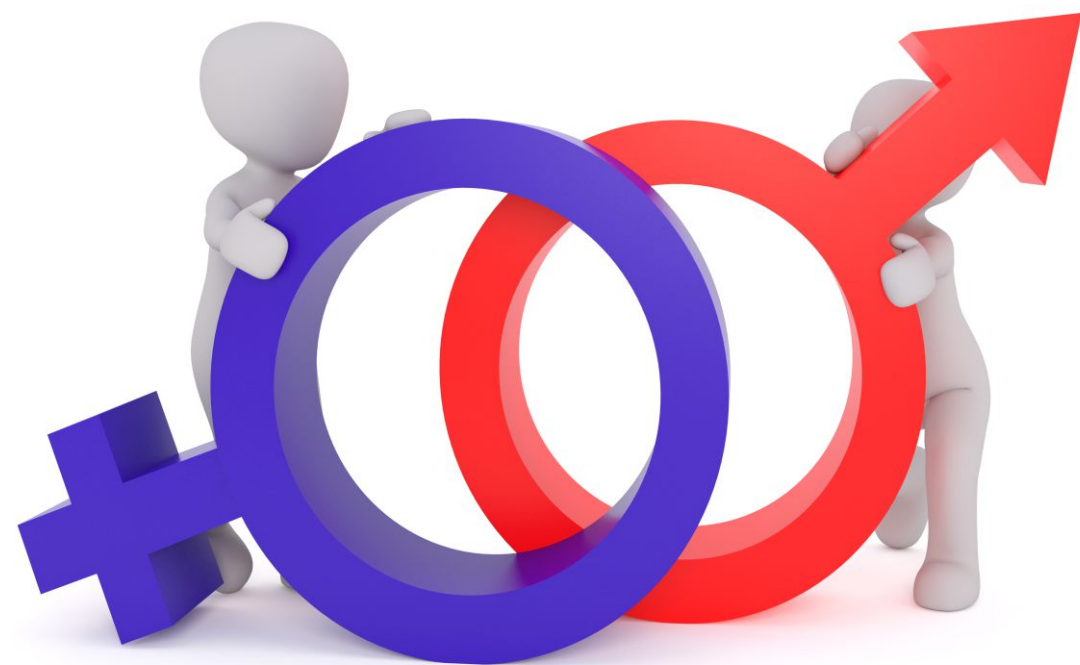
The Security Services department is conveniently located next to the University's Main Entrance, ready to assist with all safety concerns.

### Emergency Contacts

- 24-Hour Control Room: 012 521 4139 / 3705
- Toll-Free Number: 080 016 0874
- 24-Hour Supervisor: 082 793 1367 / Short Number 6004 (internal use only)

At the Security Services Department, we encourage you to lead a balanced university life while keeping your safety and academic goals in mind. Adhering to university policies and regulations will contribute to a secure and supportive environment for everyone.

## GENDER-BASED VIOLENCE (GBV) OFFICE



The Gender-Based Violence (GBV) Office at the university is dedicated to supporting both staff and students by providing a safe and confidential space for addressing and managing cases of gender-based violence. The office plays a vital role in ensuring that individuals affected by GBV receive guidance, support, and appropriate interventions. Through advocacy and educational initiatives, the office works to raise awareness and promote a culture of respect and safety across the university community.

### Services Rendered

- The Gender-Based Violence (GBV) Office offers its services to all university staff and students.
- Provides a safe and confidential space for reporting cases of GBV.
- Confidentially advises complainants and victims of GBV of their options.
- Coordinate support for the complainant, such as psychosocial support, alternative accommodation, a no-contact order, or any other that the complainant may require.
- Inform the respondent/s of the complaint filed against them.
- Manages GBV-related complaints and cases on behalf of complainants.
- Engages actively in advocacy around GBV.
- Conducts training sessions and workshops on GBV-related topics.

### Working Hours

Monday – Friday from 08h00 to 16h30.

### Contact Details

Acting Manager: GBV- Ms Busi Mbanjwa

Telephone number: 012 521 3085.

Email address: [gbvoffice@smu.ac.za](mailto:gbvoffice@smu.ac.za)

### Office Details

HR Department, Clinical Pathology Building, 5th Floor, Office No S531.

## STUDENT SUPPORT AND REFERRAL UNIT

At the Student Support and Referral Unit, we are committed to empowering students to navigate challenges and unlock their full potential. Our holistic approach ensures that every student receives tailored support, beginning with a thorough understanding of their unique circumstances. Whether it's guidance, life coaching, or connecting with specialised services, our team is here to foster resilience, personal growth, and academic success. Your journey at university is as much about self-discovery as it is about achievement, and we are here to walk alongside you, offering unwavering care, confidentiality, and encouragement. Let us help you turn challenges into opportunities for growth.

### Our Services at a Glance

- Problem Identification & Screening: Every student begins here, where we help you reflect to identify challenges.
- Guidance & Referral: Based on the screening, students may receive Life Coaching sessions or be directed to relevant service providers.

### Life Coaching

Life coaching is a versatile service designed to help students thrive. While the support provided includes:

- Modifying behaviour patterns
- Instilling discipline and a positive mindset
- Establishing constructive habits
- Setting and achieving goals
- Personal development
- Overcoming obstacles and setting action plans for change

It's important to note that our coaching isn't limited to these areas. We cater our sessions to the unique needs and aspirations of each student.

### Referrals

For certain challenges, we may suggest connecting with specialised service providers, such as:

- Educational Psychologist
- Clinical Psychologist
- Social Worker
- Centre of University Teaching and Learning (Academic Support)
- Financial Aid
- Campus Health

### Who Can Access Our Services?

Any registered student facing academic difficulties or personal challenges is welcome. We assure you of complete respect, care, and confidentiality in all matters.

Welcome to our community, and remember, we're here to support you every step of the way.

### Physical Address

Clinical Pathology Building, Ground Floor, Lecture Hall 3, Room No. 3L003

### Student Consultation Hours

Monday – Friday: 07h30 – 16h00

### Contact

Mrs C Du Preez

Email: [corlia.dupreez@smu.ac.za](mailto:corlia.dupreez@smu.ac.za) / [studentsupport@smu.ac.za](mailto:studentsupport@smu.ac.za)

Tel: 012 521 3805

WhatsApp Only: 072 687 1898



## STUDENT LIFE AND GOVERNANCE

Student Governance and Development is dedicated to fostering the holistic growth of all students, shaping future leaders, and creating vibrant campus life. Central to our mission is the training and development of student leaders, student life and events coordination, and support for governance structures such as the SRC, Student Housing Committees, Faculty Representatives, Sports Council, and Student Societies.

Our strategic focus lies in ensuring a quality learning experience by providing comprehensive academic and non-academic support and empowering students to reach their full potential. We are committed to creating an optimal campus life experience while enhancing student employability.

Whether you're seeking guidance on joining societies, understanding membership fees, or accessing general information, our supportive staff at the Student Centres are always ready to assist. Let us help you connect with the right resources and navigate your student journey with ease.

### **Vision**

- Student leadership development.
- To uphold best practices in student governance.
- To foster meaningful community development.

### **Mission**

- To empower and enhance the student community through capacity-building initiatives, promoting excellence in governance, leadership, and co-curricular activities.

### **Goals and Objectives**

- To provide leadership training for all student governance structures.
- To provide leadership training opportunities to students with leadership potential.
- To create opportunities for students to have meaningful and relevant growth experiences as they participate in co-curricular activities (clubs and societies).
- To build capacity in elected student leaders regarding their representation, planning and management of student affairs.
- To be continuously involved in professional development activities to promote self-development and the development of expertise in the field of student leadership, governance and co-curricular activities

#### **Core Competencies**

- Leadership training and development.
- Student life and events.
- SRC activities
- Societies.

### Political Structures

- African National Congress Youth League (ANCYL)
- Economic Freedom Fighters Students Command (EFFsc)
- Pan African Student Movement of Azania (PASMA)
- Progressive African Socialist Students Organisation (PASSO)
- South African Students Congress (SASCO)
- Student Christian Fellowship (SCF)
- Student Union for Christian Action (SUCA)
- Young Communist League of South Africa (YCLSA)

### Social Clubs/Academic Structures

- Amabutho Akwazulu
- Book Club
- BMF Student Chapter
- Community Audiology
- Computer Science Society
- Debate Society
- Denzhe Student Society
- Disabled Student's Origination
- DL Central Lions
- Empower Her SMU
- Enactus
- GetFit
- Hippocrates Apprentices
- International Federation of Medical Students (IFMSA)
- Lemonade
- Let The Young Man Live
- Mathematics & Statics Society
- Nca Nation
- South African Higher Education Queer Alliance (SAHEQA)
- South African Student Dental Association (SASDA)
- Science & Technology Student Federation
- South African Sisterhood Society
- SMU Arts Society
- SMU Friends of MSF (Médecins Sans Frontières)- Doctors Without Borders
- SMU Medics On Motion
- SMU Mental Health Advocacy Group

- SMU Promath Alumni
- SMU Rainbow Alliance
- SMU Research Club
- SMU Surgical Society
- SMU Speak-Up
- SMU Association for Pharmacy Students (SMUAPS)
- SMU International Students Organisation (SMUIISO)
- United Nations Association of South Africa (UNASA)
- Wrap-It Up
- Young Consolidation Vision

### Religious Structures

- Association of Catholic Tertiary Students (ACTS)
- Believers Love World (BLW)
- His House Church Student Chapter
- International Pentecostal Holiness Church (IPHC) Student Structure
- International Pentecostal Holiness Church (IPHC) Silo Student Structure
- The Twelve Apostolic Church in Christ
- Methodist Student Society
- Nazareth Tertiary Student's Association (NATESA)
- Seventh-day Adventist Student Movement (SDASM)
- The Last Days Evangelism Ministries
- United Apostolic Church
- Zion Christian Church (ZCC) Student Fellowship
- St Engenas Zion Christian Church (ZCC)

### Contact Persons

Mr. A.L Masetla  
Student Development Practitioner  
SRC Offices at the Natural Sciences Building (NSB)  
(012) 521 5836 | [Albert.masetla@smu.ac.za](mailto:Albert.masetla@smu.ac.za)

Ms. R.G Mogase  
SRC Administrator  
(012) 521 5835  
[Goitseman.mogase@smu.ac.za](mailto:Goitseman.mogase@smu.ac.za)

# STUDENT RESIDENCES

## Services Rendered

- Issuance of proof of residence for students.
- Access to washing machines and tumble dryers for laundry needs.
- Availability of kitchen facilities, including microwaves and stoves.
- Cleaning services to maintain a hygienic living environment.
- Maintenance support, including renovations and replacement of damaged items, in collaboration with the technical services team.
- Entertainment amenities such as TV rooms equipped with DSTV.
- Dedicated security officers assigned to each residence for enhanced safety.
- Addressing student concerns and providing support for various issues.
- Oversight and enforcement of student discipline to ensure a harmonious living environment.

## Student-Related Activities/Committees

### A. Activities

- SMU, I belong
- Residence Orientation
- Ubuntu games in collaboration with All Sports Council and the General Treasurer of SRC
- Bon fire
- Green campus in collaboration with garden services
- SMU conversation / Pillow Talk
- Ongoing orientation
- Residence games

### B. Committees

- House Committee

## Additional Information

Residence Policy Available on SMU Intranet

## Important residence rules

- No alcohol or substance abuse
- No tampering with fire fighting equipment
- No illegal squatting in the residences
- No noise and parties
- No vandalism
- No trading
- No weapons allowed in residence

## General Information

- Proof of residence can be obtained from your Coordinator: Residences.
- Your postal address; your name, residence name, room number, P O Box 154 Medunsa 0204
- All junior students share rooms.
- If you need help, contact your Coordinator: Residences.
- Report repairs and maintenance of your room to the Coordinator: Residences.

### Safety at Residences

- Report the loss of your key to your Coordinator: Residences/ it can be replaced at a cost.
- Secure your valuables in a safe place.
- Report any suspicious persons to the Coordinator: Residences and security.
- Keep your door closed and locked, especially when you are sleeping or alone in the room.
- Switch off appliances when not in use.

### Physical address

Clinical Pathology Building Office S530

### Student Consultation Hours

Monday – Friday: 08h00 – 16h00

### Contact Details

Designation	Individual's details	Email	Contact Number
Director: Student Affairs	Mr. Tulani Nkuntse	<a href="mailto:tulani.nkuntse@smu.ac.za">tulani.nkuntse@smu.ac.za</a>	012 521 3099
Deputy Director: Student Life	Mr. Themba Khumalo	<a href="mailto:themba.khumalo@smu.ac.za">themba.khumalo@smu.ac.za</a>	012 521 3730
Deputy Director: Campus Health	Dr. Matsontso Mathebula	<a href="mailto:matsontso.mathebula@smu.ac.za">matsontso.mathebula@smu.ac.za</a>	012 521 5714
Acting Head of Department: Student Housing	Mr. Mohale Machete	<a href="mailto:mohale.mohale@smu.ac.za">mohale.mohale@smu.ac.za</a>	012 521 4308
Coordinator: Residences: Res 1A	Ms. Violet Thosago	<a href="mailto:violet.thosago@smu.ac.za">violet.thosago@smu.ac.za</a>	012 521 4013
Coordinator: Residences: Res 1B	Mr. Joseph Mnisi	<a href="mailto:joseph.mnisi@smu.ac.za">joseph.mnisi@smu.ac.za</a>	012 521 3996
Coordinator: Residences: Res 1C	Mr. Joseph Mnisi	<a href="mailto:joseph.mnisi@smu.ac.za">joseph.mnisi@smu.ac.za</a>	012 521 3996
Coordinator: Residences: Res 1D	Ms. Marry Motau	<a href="mailto:marry.motau@smu.ac.za">marry.motau@smu.ac.za</a>	012 521 5772
Coordinator: Residences: Res 2A	Mr. Khathutshelo Mulaudzi	<a href="mailto:khathutshelo.mulaudzi@smu.ac.za">khathutshelo.mulaudzi@smu.ac.za</a>	012 521 4308
Coordinator: Residences: Res 2B	Ms. Martha Vuma	<a href="mailto:martha.vuma@smu.ac.za">martha.vuma@smu.ac.za</a>	012 521 4694
Coordinator: Residences: Res 4B	Mr. Bonile Peter	<a href="mailto:bonile.peter@smu.ac.za">bonile.peter@smu.ac.za</a>	012 521 4359
Coordinator: Residences: Res 5A	Mr. Lethabo Kudumane	<a href="mailto:lethabo.kudumane@smu.ac.za">lethabo.kudumane@smu.ac.za</a>	012 521 4776
Coordinator: Residences: Res 5B	Mr. Mzolisi Ngcamango	<a href="mailto:mzolisi.ngcamango@smu.ac.za">mzolisi.ngcamango@smu.ac.za</a>	012 521 4096
Coordinator: Residences: Res Nurses Home	Mr. Tumiso Motalaota	<a href="mailto:tumiso.motalaota@smu.ac.za">tumiso.motalaota@smu.ac.za</a>	015 521 4225
Residence Central Office/ Queries on Residence Admission	Central Office	<a href="mailto:studenthousing@smu.ac.za">studenthousing@smu.ac.za</a>	012 521 4308 / 3742



## TRANSPORT DEPARTMENT

The Transport Department plays a vital role in ensuring the seamless mobility of our university community. With a dedicated team of skilled drivers and supportive administrative staff, the department provides reliable and efficient transport services that underpin the academic, social, and operational needs of students and staff alike. Through our services, we aim to foster connection, accessibility, and a sense of community across all areas of campus life. The department consists of thirty-four drivers and five administrative staff.

### Services rendered:

- Provide student transport for various outreach programmes.
- Offer transport for students to off-campus residences.
- Facilitate transport for students and staff to sports and spiritual activities.
- Supply transport for other departments' operational requirements.

### Additional information

- No vehicle may be driven without prior authorisation.
- All student transport requests should be submitted to the transport department at least four (04) working days before the trip.
- No driver with a license that has active endorsement will be allowed to drive fleet vehicles.
- No student or staff member may drive official SMU vehicles while under the influence of alcohol or any drug that could affect their judgement.
- No vehicle may be taken home overnight without permission and/or prior authorisation.

- Private use of the vehicle shall lead to the withdrawal of the privilege and possible disciplinary action.
- Each driver will be held responsible for any traffic fines incurred while driving the vehicle, as the university does not allocate funds for the payment of fines.

### Physical Address

Transport Building  
Situated next to the small gate

### Student Consultation Hours

Monday – Friday: 07h30- 16h00

Email address: [transport@smu.ac.za](mailto:transport@smu.ac.za)

Ms Evelina Mahlangu  
Head of Department  
Tel: 012 521 4917

Ms Gaobuse Mojaki  
Transport Officer  
Tel: 012 521 3719

Ms Jemina Motsie  
Admin Assistant  
Tel: 012 521 4634

Mr Edwin Manabalala  
Transport Officer  
Tel: 012 521 5009

Ms Katlego Maseka  
Admin Assistant  
Tel: 012 521 4634

Ms Maluleke Rose  
Admin Assistant  
Tel: 012 521 4634



## SPORT AND RECREATION



Sport and recreation are integral to fostering a vibrant and well-rounded university experience. At the heart of campus life, the Sport and Recreation Department offers opportunities for students, staff, and alumni to engage in a variety of physical activities that promote health, wellness, and community spirit. Whether you're looking to compete, stay fit, or unwind, the department provides a welcoming space to explore your passions, build lasting connections, and embrace an active lifestyle.

### Services rendered

- Administration of all registered sporting codes on campus.
- Training and development of athletes.
- Multi-purpose gymnasium.
- Provide students, staff, and alumni with the opportunity to participate in a range of indoor and outdoor sports activities, such as Football, Rugby, Tennis, Bodybuilding, Aerobics, etc., and promote a healthy and physical wellness lifestyle.
- Coordinate internal and external sports activities.

### Student-Related Activities/Committees

There are 18 active sporting codes on campus: Aerobics, Athletics, Basketball, Boxing, Bodybuilding, Chess, Cricket, Dance Sports, Football, Karate, Netball, Supa Pool, Rugby, Squash, Swimming, Table Tennis, Tennis, and Volleyball. As a new student at the university, you are encouraged to join one or more of our sports and recreational clubs so you can enjoy your stay.

### University Sport South Africa (USSA)

Our clubs annually participate in the University Sport South Africa (USSA) Winter, Autumn, and Summer tournaments. The winter tournaments' sports codes are Dance Sport, Netball, Body Building, Karate, Supa Pool and Volleyball, held on the first week of the winter recess. Some of the summer tournaments' sporting codes are Aerobics, Chess, Cricket, Athletics, Football, Karate, Pool, Football, Swimming, Table Tennis and Tennis. The Summer tournaments are held on the first week of the Summer holidays. Participation in the national USSA tournaments offers one an opportunity to participate internationally.



## Community Leagues

Clubs also play in the community leagues around Gauteng. All clubs have internal and external fixtures played on different weekdays and weekends at various venues in and around Gauteng province.

## Facilities

### General Gym

All students are free to use the gymnasium. To do so, one simply produces one's current student card at reception. Various training equipment is available in the centre.

### Indoor Facilities

- General Gym
- Karate Hall
- Squash Court x 6
- Bodybuilding Gymnasium
- Dance Hall
- Table Tennis Hall
- Basketball Court x 2
- Volleyball Court x 2
- Badminton Court x 6

### Outdoor Facilities

- Football Stadium
- Football field x 2
- Rugby Field
- Tennis Court x 4
- Netball Court x 2
- Basketball Court
- Swimming Pool – Under construction

### Additional Information

The Department takes pride in having cultivated some of the nation's finest sportsmen and women across the following disciplines:

### ***Athletics – Moderfontein 10Km (Athletics Gauteng)***

- Avela Snyman – Junior Category Champion (Sub 35minutes)

### ***Body Building – IFBB (SA Championships)***

- Taelo Maloka – 1st Place (Men's Physique under 178cm category)

### ***Body Building – USSA (SA Championships)***

- Bonno Mohlala – 1st Place (Ladies Wellness under 166cm) and overall winner

### ***Dance Sport – Rumba in The Jungle (International Competition)***

- Lehlohonolo Mbongeni – Solo Winner

### ***Dance Sport - World Dance Sport Federation (WDSF) World Under 21 Latin Championships***

- Reagile Pine and Thomo Thlabane

### ***Dance Sport – WADF All African Artistic Championships (Continental Competition)***

- Lesedi Mokhwibitjane and Bokamoso Mapela – Youth Category Champions

### ***Dance Sport – FEDANSA (SA Championships)***

- Lehlohonolo Mbongeni – Adult Solo Winner
- Siamisang Tswidi – Youth Solo Latin Winner
- Lindiwe Maseko and Otlotleng Hlaetha (Junior Level 2 Winner)

### ***Karate – Best of the Best Karate Tournament – SA Champs***

- Oratilwe Sethabela – 1st position (Senior Women U60kg)
- Ester Msiza – 3rd position (Senior Women U60kg)
- Mogau Matshitsho – 3rd position (Men's 80kg Light Heavyweight)

### ***Provincial Call-ups***

- Avela Mncwabeni – Athletics
- Sikelela Notununu – Athletics
- Paballo Kobe – Karate and Athletics
- Isaac Mafolo – Aerobics
- Boitumelo Makofane – Aerobics
- Ignituous Molefe – Aerobics
- Taelo Maloka - Bodybuilding
- Tshepang Mochechana – Male Netball
- Relebogile Makgalemele – Netball
- Sinesipho Mpofana – Netball
- Nokwanda Zwane – Netball

### **National Call-ups**

- Bonno Mohlala – Body Building
- Johannes Mabusela – Chess
- Boitshepo Motlhalala – Deaf Rugby
- Thabiso Mohubedu – Supa Pool
- Lethabo MMapheto- Volleyball

### **Matthews Mpete Cup – 2x Winners (Women's Football)**

### **Inter-Varsity Volleyball Tournament (Winners – women)**

### **GALFA Development League –**

- Under11: Position 2
- Under13: Position 3
- Under15: League Champs
- Under17: Position 6
- Under 19: Position 3

### ***GALFA Promotional League – Winners (Football Senior Men)***

### ***10th Annual Matlosana Cup 2022 Championships – Paballo Kobe (2nd place)***

### ***Blue Bulls Rugby Union Women's League – Runner's Up (2021 & 2022)***

### ***Blue Bulls Rugby Union – Reserve League Winners (Men 2021)***

### ***USSA Men's Volleyball National Championships – Plate Winners - 2021***

### ***Karate All African Games, Shinkyokushinkai World Championships 2017 participation***

- 2018: Innocent Zikhali represented the RSA
- 2018: Amogelang Bunu: represented RSA

### ***Bodybuilding International Participation Student 2016***

### ***Soccer Referees Course 2nd level, 5 students***

### ***SASAFA (Aerobics) 2016 Austria, Athletics***

### ***Pool (Blackball Pool games) National Champions***

### ***Finals of Blue Bulls Rugby Union 2015, Dance Sports National Championships and Badminton Northern Gauteng Champions and U.S.S.A***

### ***USSA C Netball Champions, Champions of B Division- Promoted to Section A in 2018***

### ***Our coaches are certified First Aiders after completing First Aid Levels 1& 2***

### **Physical Address:**

Sports Complex

Email: [sports@smu.ac.za](mailto:sports@smu.ac.za)

### **Social Media Platforms**

- Facebook – SMU SPORT
- Instagram- @smusports\_sa

### **Working Hours:** Monday – Friday: 07h30- 16h00

After- Working Hour Meetings on Request: Monday – Friday: 16h00- 18h00

### **Service Catalogue**

Mr JK Semono (Head of Department)

[jeff.semono@smu.ac.za](mailto:jeff.semono@smu.ac.za)

- Strategy development and execution
- Sport management
- Policy and procedure development
- Quality assurance and risk management
- Safety, health and environmental management
- Resource Management: Human Resource
- Resource management: Budget and Finance
- Monitoring, Evaluation and reporting
- Staff sport management
- Managing sport facilities



- Management of sports clubs
- Sports Affiliations (USSA and federations)
- Processing of overtime claims and coach payments
- Leave arrangements

Miss BV Sijora (Sport Officer)

E-mail: [busiswe.sijora@smu.ac.za](mailto:busiswe.sijora@smu.ac.za) / [sports@smu.ac.za](mailto:sports@smu.ac.za)

- Chess
- Dance Sport
- Handball
- Karate
- Football
- Rugby
- Squash
- Swimming
- Communications and Marketing
- Community Engagement
- Risk assessment and management
- Travel arrangements

Mr EO Lekgabe (Sport Officer)

E-mail: [edwin.lekgabe@smu.ac.za](mailto:edwin.lekgabe@smu.ac.za)

- Aerobics
- Athletics
- Boxing - recreational
- Basketball - recreational
- Body Building
- Volleyball
- Gymnasiums and SIRU
- Grounds men
- Infrastructure maintenance

Ms A Zwelibanzi (Sport Officer)

E-mail: [andiswa.zwelibanzi@smu.ac.za](mailto:andiswa.zwelibanzi@smu.ac.za)

- Netball
- E-Sport – launch in 2025
- Cricket
- Supa pool
- Table tennis
- Tennis
- Grant & Sponsorship
- Staff & student Engagement & Recreational

Mr M Mavuso (Intern)

- Tests/Examinations Booking arrangements
- Venue booking for events
- Requisitions
- Asset Management

## ALUMNI RELATIONS OFFICE

The primary objective of the Alumni Relations Office is to establish and maintain lifelong connections between the university and its graduates. The office is dedicated to fostering continuous communication with alumni by developing an Alumni Database. It allows Alumni Association members to network and reconnect via alumni chapters and events such as Golf Days and Class Reunions. Additionally, the office is vital in supporting students from previously disadvantaged backgrounds through donations and sponsorships.

The objectives of SMU Alumni include building a comprehensive database of graduates to support academic and research initiatives, leveraging alumni influence to generate third-stream income, and raising awareness among schools and academic departments about the importance of engaging with alumni, the community, and private organisations.

### Services Rendered

- Circulate communicate through the university communication channels, such as the website, publications, social media and SMU FM.
- Planning, organising and implementing Alumni events, according to their programme, including purely social gatherings.
- Be present on open days, orientation weeks, and other university events.
- The organisation of institutional alumni events such as reunions
- Audit and update database
- Conducts alumni surveys
- Distribution of university Alumni publication
- Organising EXCO meetings and Alumni Annual General Meetings (AGM)
- The implementation of an alumni giving campaign, including online giving facilities
- Establishment of regional chapters and sectors
- Mobilising alumni to appoint or elect their representative who will serve on SMU Council.
- Community development, and
- Regular communication with Alumni and Convocation using electronic newsletter, emails, SMS and social media.

### Working Hours

Monday – Friday: 07h30 to 16h00

### Physical Address

Marketing and Communication Department  
Clinical Pathology Building 5th Floor, Office S523

### Contact Details

Ms Winnie Marishane

Email: [alumni@smu.ac.za](mailto:alumni@smu.ac.za) | [winnie.marishane@smu.ac.za](mailto:winnie.marishane@smu.ac.za)

Tel: 012 521 4563





# SMU FM 97.1

**The Heartbeat of Our Campus – Tune In and Be Part of the Vibe**

Sefako Makgatho Health Sciences University (SMU) is not just a place of learning – it's a thriving, vibrant community where students, staff, and alumni come together to shape the future of healthcare. Central to this dynamic environment is SMU FM, your very own campus radio station that has quickly become the heartbeat of our university, offering a platform for expression, creativity, and connection.

Since its inception, SMU FM has stood as a voice for the students, by the students. Broadcast to the entire campus and beyond, it provides a space for students to share their stories, showcase their talents, and keep the SMU community connected through music, news, and lively discussions. Whether you're tuning in for the latest updates on campus events, a fresh playlist of trending tunes, or thought-provoking talk shows, SMU FM offers something for everyone.

What sets SMU FM apart is its deep-rooted connection with the university's ethos. As an institution committed to excellence in health sciences, the station has seamlessly integrated education, entertainment, and social issues into its programming. From health tips to career advice, interviews with community members and experts, to student-led discussions on relevant societal topics, SMU FM is an essential part of the university's effort to inform, inspire and entertain.

For those who are part of the SMU community, tuning into SMU FM is more than just listening to music – it's a way to stay informed, stay connected, and be inspired. It's a place to get a feel for the pulse of the campus, with regular updates on university events, student initiatives, and news that impacts us all. SMU FM is also a creative outlet where students can showcase their skills behind the mic as radio hosts, producers, or sound engineers. The station offers invaluable experience, equipping students with practical skills that complement their academic journey.

If you're a new student, there's no better way to immerse yourself in the university's culture than by becoming a part of SMU FM. Whether you choose to tune in as a listener or get involved behind the scenes, you'll quickly realise that this station is more than just entertainment – it's a platform for self-expression, a tool for learning, and a vital part of what makes SMU a vibrant and progressive institution.

So, tune in to SMU FM today and be part of the conversation. Whether you're in the library, the gym, or on your way to class, let SMU FM be your soundtrack – connecting you to the stories, the music, and the people who make our campus truly special.

**#YourSoundYourVoiceYourStation #SMUFM**

 | [www.smufm.co.za](http://www.smufm.co.za)



# 10

## REASONS WHY SMU STANDS OUT AS A LEADING HEALTH SCIENCES UNIVERSITY



1

### High-Calibre Academic Staff

SMU boasts an accomplished team of academic professionals who bring a wealth of expertise and dedication to teaching, research, and service. Their commitment to fostering the next generation of health leaders is evident in both their professional achievements and unwavering support for students.

3

### Student Success and Recognition

SMU students are frequently recognised for their leadership, innovation, and academic achievements. From excelling in national competitions to engaging in social advocacy, our students exemplify the values and aspirations of SMU.

2

### Innovative Research Initiatives

The university is at the forefront of research in health sciences, focusing on areas that address pressing healthcare needs in South Africa and beyond. Research led by SMU faculty and students is creating meaningful impact, particularly in community health and healthcare access.

4

### Strong Alumni Network

The university's alumni are making strides in the healthcare sector, both locally and internationally. Their accomplishments and contributions to the field serve as an inspiration to current students and a testament to the quality of education at SMU.



5

### **Comprehensive Health Sciences Programmes**

SMU offers a wide range of programmes that cater to the diverse needs of the health sector. From medicine and nursing to public health and biomedical sciences, our curriculum is designed to equip students with the skills and knowledge required for success in today's healthcare environment.

6

### **Commitment to Community Health**

One of SMU's core values is service to the community. The university encourages students and staff to participate in outreach initiatives that provide essential healthcare services to under-resourced communities, fostering a culture of compassion and responsibility.

7

### **Cutting-Edge Facilities and Resources**

SMU's state-of-the-art facilities include advanced laboratories, simulation centres, and a medical library, offering students access to the resources they need to excel in their studies. These facilities support a hands-on learning approach, preparing students for real-world challenges.

8

### **Focus on Diversity and Inclusion**

The university takes pride in fostering a diverse and inclusive environment, welcoming students from a variety of backgrounds. This commitment enriches the learning experience and prepares students to work effectively in diverse healthcare settings.

9

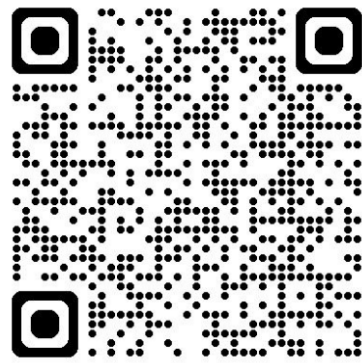
### **Strategic Industry Partnerships**

SMU has cultivated partnerships with leading healthcare providers, research institutions, and industry players. These collaborations provide students with valuable exposure to the healthcare industry through internships, research opportunities, and hands-on experiences.

10

### **Global Recognition and Rankings**

SMU continues to achieve recognition in national and international rankings, reflecting the institution's commitment to quality education and research. The university's focus on excellence ensures that graduates are well-respected within the healthcare community. With these attributes and achievements, SMU remains a distinguished institution, providing students with an education that is not only rigorous but also socially relevant. The university's forward-thinking approach equips graduates to make meaningful contributions to the healthcare sector, shaping a healthier future for all.



Scan this QR code with your  
phone camera to share a digital  
copy of this prospectus with a  
friend.





### Welcome to SMU.

You are now part of a university that's shaping the future of healthcare and transforming communities. At SMU, you're not just studying — you're contributing to a legacy of impact and excellence. From your first day, you'll be surrounded by brilliant minds inspired to make a difference. Our students and graduates aren't just the healthcare professionals of tomorrow — they are the leaders who will drive change today.

### Now it's your turn.

This is more than education. It is a movement, a journey, and you are now an essential part of it. Shape the future. Make your mark. Welcome to SMU.

**#SMUImpact #SMU #SMUShapingHealthSA #WeAreSMU**



### Physical Address:

Molotlegi Street | Ga-Rankuwa | Pretoria

### Postal Address:

Registry | P.O.Box 60 | Medunsa | 0204 | South Africa

**Vision:** *Transforming health services through excellence and innovation.*

Follow us:       | [www.smu.ac.za](http://www.smu.ac.za)